



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SARASWATHI LAW COLLEGE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Chitradurga is a Fort City geographically located in the heart of Karnataka State. It is known for its pre-historic excavations at Chandravally area on the outskirts of the city. Chandravally caves are the monumental one on the archaeological map of Karnataka. Researchers in history have opined that it is the later part of third century A.D, the founder of Kadamba Dynasty, Mayura Sharma had started his journey from this Chinmuladri hillocks of Chandravally, by mobilising the local tribal people into an army. This Chitradurga region was under the rule of local Palegars, who built the seven rounds Rock Fort atop the hills of Chinmuladri, popularly known as Chitradurga, “**Kallina Kote**”.

Chitradurga city is well connected with rail-road facility. It is about 200 kms away from Bengaluru, on the National Highway-4 to Mumbai. It is, considered as a backward district in the, Prof. D.M. Nanjundappa Committee Report on, Regional Imbalances in the State of Karnataka”. It has also been identified as the tourist place on the map of Karnataka. The City has contributed famous political personalities like S. Nijalingappa, the first Chief Minister of erstwhile Mysore State and C.K. Jaffer Shariff, the veteran former Minister in the Government of India.

The Saraswathi Education Society was established in the year 1965 with a prime objective of taking the legal education to the thresholds of socially and economically deprived students. In the same year, the Society started Saraswathi Law College as an initiative of learned senior advocates of Chitradurga Law Courts. It was the first Law College to be started in the integrated District of Chitradurga and Davangere, under the affiliation of Mysore University. Later, when the Kuvempu University was started, it came into its folder. When the Government of Karnataka started Karnataka State Law University in 2009, the Institution came under its affiliation. Now the Institution is functioning as an affiliated college of Karnataka State Law University and recognised by the Bar Council of India. In the year 2015 the Institution was admitted to Grant-in-Aid by the Government of Karnataka.

Vision

Creation of legal excellence for the local and global requirements with an inclusive initiative of making the rural and urban youth to take up the legal profession as a means of their livelihood.

Mission

1. To train, develop and motivate the young and budding law professionals and academic aspirants.
2. To take up measures to imbibe the essential and general skills in students, faculty and staff for the successful conduct of profession and practice with social responsibility.
3. To provide infrastructure needed for the attainment of academic goals including teaching, learning, evaluation, research, innovation, extension and consultancy services.
4. To take up measures to implement the Information Communication Technology (ICT) in academic and administrative functioning.
5. To create eco-friendly environment on the campus and encourage the same in the outside environment

in the vicinity atune with the national policies and local requirement.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Pro-active Management.
2. Geographical proximity- at centre of the city.
3. Full-fledged infrastructure.
4. Motivated teachers.
5. Faculty development programmes.
6. Students centric experiential learning programmes.
7. Strong Alumni support.
8. Aided by Government of Karnataka.

Institutional Weakness

1. General apathy of local students towards Law education.
2. Stagnancy in the design and development of curriculum by the University.
3. Lack of skill development programmes in the University curriculum.
4. Deficiency in language skills.
5. Lack of physical infrastructure atune with growing expansions.
6. Lack of ground area for the sports and cultural activities.

Institutional Opportunity

1. Starting of PG programmes.
2. Expansion of research and development activities.
3. Enhanced faculty welfare programmes.
4. Further enhancement of ICT facility.
5. Increasing the student enrolment in five year B.A LL.B course.
6. Starting of B.Com and BSc LL.B Course.
7. Expansion of physical infrastructure.
8. Enhancement of the Pass percentage.
9. Conduct of finishing school activities.

Institutional Challenge

1. Increasing the students enrolment for B.A LL.B course.
2. Enrolling students are largely from Kannada Medium.
3. Increasing the Pass percentage of students in University examinations.
4. Mobilisation of resources for non-granted posts and infrastructure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution follows the curriculum designed and delivered by the Karnataka State Law University. The University inturn, follows the systematic method of designing the curriculum through wide consultations of subject experts of the University, constituent and affiliated colleges. It conducts workshops, group discussions and colloquium of faculty and learned legal practitioners for taking into account the demands of stake holders. The curriculum as designed would be sent to all the colleges to elicit the expert opinion of the teachers and after modifying it accordingly, would be put before the Board of Studies meeting for due consideration and final accord. The University while initiating any periodical changes to the curriculum also follows the same procedure. It has been the practice that the University takes feedback from stakeholders while designing, developing or modifying the existing curriculum. The faculty of the Institution regularly participate in the process of curriculum design by the University. Some have also been the members of Board of Studies of the University and contribute in the curriculum design and examination process as members of Board of Examiners.

Besides the curriculum delivered by the University, the Institution takes interest in conducting various addon courses, certification courses to imbibe additional skills and talents needed to transform the budding law graduates into creative professionals. The Academic Calendar is prepared every year by consolidating the University delivered calendar of events and the Institution planned independent add-on programmes, special lectures, sports and cultural activities. Almost all the students of the Institution actively participate in these programmes every year. The Internship programme is a part of the curriculum. Specific programmes on the gender equity, human values, professional ethics and social skills are conducted in the Institution every year to imbibe specific value and skill in students and faculty.

Teaching-learning and Evaluation

The enrolment of students in the Institution is according to norms of Government of Karnataka and the Karnataka State Law University. The reservation system followed by Government of Karnataka to ensure inclusiveness in the admission process has been followed. The Institution publishes the admission details in their website and also in the Prospectus specially prepared for admission purpose. The enrolment of students is subject to the approval by the University. The Institution follows students centric teaching-learning methods like experiential learning, participative learning and problem solving methodologies. The lecture method is supported by seminar, symposium, group discussions, special lectures and field visits. ICT facilities are provided in some of the class rooms, library and laboratory. Students are trained to make use of the power point presentations (PPT) in their seminars. Internship is mandatory. Students are taken to jail visits, court visits, forensic-labs and museum visits every year to give them the practical exposure of legal profession. There are full time and guest faculties to teach and conduct examinations. They regularly participate in seminars and deliver special lectures.

The Karnataka State Law University examination branch conducts written examination at the Institution in every subject. The total number of marks earmarked per subject, treated as one paper, are 100. 80 marks are for the written examination and 20 marks as internal assessment. The subject teacher, who conduct internal assessment administer written tests, assignment, seminar and group discussions to all the students to allot marks. There are subjects like Professional Ethics, Alternative Dispute Resolution, Drafting, Pleading and Conveyancing, Moot Courts, which carry practical marks for the activities conducted. The Institution has a

Students Grievances Redressal Cell, which takes care of receiving and redressing the students grievances. Remedial coaching classes are conducted for the slow learners. The challenging students are encouraged by providing additional books, study materials and appreciations. There is a Mentorship programme in the Institution, which effectively takes care of students' counselling for both slow learners and challenging students. There has been a practice of taking feedback from students on the impact of programmes conducted in the Institution.

Research, Innovations and Extension

The faculty of the Institution are encouraged to engage in active research activities. The Research Committee is constituted to organise special lecture, conference, field survey to inculcate the research bent of mind in faculty and students. Programmes are conducted on research methodology and academic pedagogy. There are three faculty members, who have completed the PhD degree, two have submitted their thesis and one faculty is pursuing the programme. Some of the faculty members have written text books and are regularly publishing the research papers. The Management has been encouraging the faculty members to pursue the pre and post-doctoral research by providing special leave, computer and internet facility, books and journals needed in the course of research. The faculty members are involved in designing the curriculum and pedagogy of the add-on courses conducted in the Institution.

Extension activities of Institution are utmost important in creating the class room and community outreach. Since the Institution is a Law education imparting one, it has ample of opportunities to take the class room to the societal requirements. There are a number of committees like the NSS Advisory Committee, Moot Court and Mock Trial Committee, Red Cross Committee, Eco Club, Mediation Centre, Legal Aid Centre, Sports and Cultural Committee, which are activated to conduct timely and contextual programmes by establishing the collaborations with Government and Non-Government Organisations. The Memorandum of Understandings (MoU) have been created with agencies like District Administration Authorities, District Court, Chitradurga Municipal Corporation, Basaveshwara Medical College, District Youth Service Office, Nehru Yuva Kendra, R.L Law College, Davangere and SJM Dental College, Chitradurga for conducting various extension programmes.

The students conduct field survey, cultural activities, awareness jathas, present skits and stage mini dramas, relating to the legal awareness, social oppressions, blind beliefs and environmental development activities like tree plantation and seeds sowing in the Chandravally forest area, on the outskirts of city and surrounding villages, where the NSS special camps were conducted.

Infrastructure and Learning Resources

The management of Saraswathi Education Society, Chitradurga provides adequate facilities for teaching and learning process by complying with the requirements laid down by the statutory bodies that is, UGC, Bar Council of India, Karnataka State Law University and the Government of Karnataka. The total area of the campus is 1973.42 sq. meters. The site was allotted by the Chitradurga Municipal Corporation in the year 29.10.1984. The college building is constructed on the own site with a built up area of Ground Floor- 768.37 + First Floor- 691.45 = Total- 1459.82 sq. meters. The building has ground floor and first floor accommodating the Management Board Room, Principal Chamber, Administrative Block, Class Rooms having modern teaching aids, Digital Library, Reading Room, Moot Court Hall, Staff Room, Legal Aid Centre, Multi Gym with Sports Room, Auditorium, Computer Lab, Ladies Lounge, Gents Rest Room, Canteen and Vehicle

Parking Shed. ICT facilities are provided in class rooms, office, auditorium and other places with Wi-Fi facility. The percentage of Class Rooms and Seminar Hall with ICT enabled facilities is 50. The Institution has constituted Infrastructure Development Committee for planning, advising, executing and the construction of additional infrastructure, whenever needed. The Management has provided the required physical infrastructure by providing an Auditorium furnished with necessary fittings like podium, seating arrangements, lighting and public address system equipment. The indoor games like chess, carom, weight lifting are conducted in the auditorium and gymnasium of the Institution on the campus. The built up area of the auditorium is 18.71 x 12.15 mtrs and gymnasium area is 56.58 mtrs. The outdoor sports and games are conducted in the courts and fields of Old Middle School and Government Stadium in the city with MoU entered into. The Yoga and Meditation practices are conducted periodically in the Institution's auditorium to inculcate the healthy habits of Yoga and Meditation to make the students physically sound and mentally alert. The total number of Books in the Institution Library is 13,604. It subscribes 05 number of journals, including e-journals.

Student Support and Progression

The students admitted to the Institution are largely from SC, ST and OBC category. Hence, they are eligible for the Government of Karnataka and the Government of India scholarships, which they receive every year. The average percentage of students benefited by Government scholarships is 36%. The Institution has taken measures to build competency in students by organising skill development and personality development including Yoga and Meditation. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. The Anti-Ragging Committee, Women Empowerment Committee, Prevention of Sexual Harassment Committee, ICT Implementation Committee, Skill Development Committee are constituted to imbibe additional skill and knowledge in students.

The Institution has a mechanism to collect the details regarding the progress of outgoing students. After the graduation from the Institution, the students generally prefer to go for professional practice. Some of them go to post-graduation studies. The students of the Institution regularly participate in Moot Courts, Mock Trials, Essential Activities, Social Service Activities, Cultural and Sports Activities conducted by the Institution, University and other Non-Government organisations. The outstanding performers have won the medals and prize in some of the competitions.

Governance, Leadership and Management

The Institution has a Governing Council, which formulates policies and takes care of the overall administration including the Academic Development. The Principal of the Institution is the Member Secretary of the Governing Council. The Vision, Mission and Aims and Objectives are set by the Governing Council and the Principal of the Institution manages the total affairs atune with the Vision and Mission directives.

The Vision of the Institution is to create the legal excellence for local and global requirements with an inclusive initiative of Creation of legal excellence for the local and global requirements with an inclusive initiative of making the rural and urban youth to take up the legal profession for their livelihood. The Missions are to provide the needed physical and human infrastructure to train and motivate the young and budding law professionals and academic aspirants. Various Committees are constituted to assist the Principal in planning, execution and documentation of academic and academic supported activities in the Institution.

From the point of view of encouraging and motivating the faculty and staff, the Institution has given due emphasis for their welfare. It is also reflected in the Institution's policy. These measures are in the nature of financial and non-financial. The employees are provided with festival advances and salary advance in case of the delay in release of grant by the Government of Karnataka. The teachers are encouraged to participate in the Faculty Development Programme organized by apex authorities and other institutions, besides those conducted by the Institution and present papers in conferences.

The Institution is established by the philanthropic organisation for promoting the educational interest of the people in the backward district of Chitradurga. It is aided by the Government of Karnataka. The prime resources are the University and Government of Karnataka prescribed fees only. Apart from the regular fees collected from the students, Saraswathi Education Society, the management, also provides additional resources on adhoc basis, as and when needed. The Alumni members and philanthropic donor's would also contribute on request by the Principal or the Management.

Institutional Values and Best Practices

The Institution has given due emphasis in maintaining gender equity and endeavour to sensitise them to equally participate in curricular and co-curricular activities throughout the year. Dedicated Day's like International Women's Day, Sadbhavan Day are celebrated by inviting Women Achievers every year. The Institution has taken measures to dispose of the waste generated on the campus. The waste include the waste papers, broken materials and garbages. Dustbins are kept at different places to facilitate the students, faculty and other staffs to use them for dumping general wastes. Proper pipe lines are laid down in the toilets and bathrooms as outlets to carry liquid wastes. The old and absolute computers and electronic machines are disposed off, as far as possible, through buyback arrangements. The efforts are made to keep the campus with lush green trees and plants.

The Spiritual Leaders are invited to deliver special lectures to imbibe value education to students. The fundamental rights embodied in the Constitution of India and the Charter of Human Rights of United Nations Organisation as per the curriculum are taught generally and specifically as subjects in the classrooms. The Institution celebrates every year the Independence Day, Republic Day, Human Rights Day, Raksha Bandhan, Devaraj Urs Sadbhavan Day, Gandhi Jayanthi, National Legal Service Day, Law Day, Kannada Rajyothsava, International Women's Day, Dr. B.R. Ambedkar Jayanthi, World Environmental Day, Sports Day, Teachers Day, Consumer Awareness Day, World Justice Day.

The best practices of the Institution include, the Feedback System from Stake holders; Add on courses for Skill Development; use of ICT in teaching and learning; Faculty Development Programme; Mentorship Programme; Moot Court and Mock Trial Programmes; Experiential Learning Programmes like Court Visits, Jail Visits, Chamber Visits, Forensic Lab Visits, Village Survey to help the villagers to get the facilities like Widow Pension, Handicap people Pension, Old age People Pension, Driving Licenses to aspirants, Ration Cards and Adhar Cards. The Mock Trial programme is the flagship programme conducted to imbibe in them the practical skills to prepare petition, provide evidence and make argument.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SARASWATHI LAW COLLEGE
Address	Near Akashavani, C.K.Pura Extension, Kelagote
City	Chitradurga
State	Karnataka
Pin	577501
Website	www.saraswathilawcollegecta.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M.S. SUDHADEV I	08194-224549	8867137156	08194-224850	slc.ctanaac@gmail.com
IQAC / CIQA coordinator	GOWDA N.D	08194-225062	9591777076	-	gowda.nd@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	26-06-1965

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Karnataka State Law University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-01-2001	View Document
12B of UGC	10-01-2001	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	20-07-2017	12	

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Akashavani, C.K.Pura Extension, Kelagote	Urban	0.16	1459.82

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB, Law	60	II PUC and JOC and Diploma	English + Kannada	60	23
UG	LLB, Law	36	Any Degree	English + Kannada	120	115

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	0	1	0	1	0	0	0	0	6	0	0	6
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				2			
Recruited	0	0	0	0	1	0	0	1	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	10	2	0	12
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	3	0	0	4
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	1	0	1	0	0	7	1	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	6	0	0	6
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	259	0	0	0	259
	Female	78	0	0	0	78
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	47	43	57	70
	Female	10	14	19	19
	Others	0	0	0	0
ST	Male	35	46	43	61
	Female	10	16	24	15
	Others	0	0	0	0
OBC	Male	77	104	113	113
	Female	20	30	33	34
	Others	0	0	0	0
General	Male	20	18	20	16
	Female	3	3	3	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		222	274	312	330

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
77	77	43	43	43
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	02	02	02

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
337	392	312	266	222
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
90	90	90	90	70

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
69	70	62	38	33

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	09

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	14	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
31.37	24.65	23.73	17.41	1.13

4.3

Number of Computers

Response: 27

4.4

Total number of computers in the campus for academic purpose

Response: 11

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Saraswathi Law College is an institution established by Saraswathi Education Society, Registered under the Mysore Societies Registration Act 1960 (Mysore Act No.17 of 1960). The institution was started in 1965 and approved by the Department of Collegiate Education, Government of Karnataka and affiliated to Karnataka State Law University, Hubballi. The institution follows the Curriculum designed and delivered by the Law University. Three years Law Degree Course and Five years integrated Course are there in the institution. Besides the university set curriculum, the institution follows the curriculum designed at the institutional level as add-on courses like Skill Development, Physical Education and experiential learning programmes like Moot Court and Mock Trial.

For the purpose of designing the curriculum, the University takes feedback from the stake holders and conduct workshops of faculty of affiliated and constituent colleges. The curriculum is periodically revised to include the current developments in law practice and legal education. The University also deliver the curriculum content with regard to some of the add-on courses offered to the students in the affiliated and constituent colleges. The faculty members of the institution do participate in the workshops conducted for the design and delivery of the curriculum of the University. The thrust is given in the curriculum to imbibe the professional skills needed to carry out the profession across the country and the world. Professional ethics is the part of the curriculum. The draft curriculum developed by the faculty in their workshops would be reviewed by the expert committee under the Chairmanship of the Dean, with Senior Principals of affiliated colleges and experts from National Law School of India University as Members to review the syllabus in all the subjects.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2

The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Institution prepares Academic Calendar every year. It is a chronological statement, which include the activities like Sports, Cultural Events, Moot Court, Mock Trial, Legal Aid Camps, Red Cross Activities, Law Fest, Special Lectures, N.S.S. activities and camps, in addition to the regular teaching, learning and evaluation activities. The Academic Committee is constituted to plan, execute and review the academic activities every year by taking into account the Academic Calendar, as delivered by the University and the various academic and academic supported activities planned to be conducted independently in the Institution. For the efficient conduct of activities in the institution, a number of committees are constituted event wise. Every committee is chaired by the Principal and coordinated by the teacher coordinator with co-members. The respective committee would plan, execute and document the activities as provided in the Academic Calender. In the beginning of each semester or at the end of every semester, the committee invariably meet and review their activities to take stock of the events conducted and ensure corrective measures, in case of deviations.

The examinations are conducted as per the University norms and guidelines. The semester examination are conducted half yearly by the University. The question papers are set by the faculty of the affiliated colleges as per the norms. The evaluation work is centrally conducted. The teachers of the Institution participate in setting the question papers and evaluation of answer scripts. The Continues Internal Evaluation (CIE) system is followed in the Institution as per the University norms. The concerned subject teachers prepare the question paper and evaluating scripts. Every paper carries 100 marks. The written examination would be conducted by the University for 80 Marks and the remaining 20 are the Internal Marks. For awarding the Internal Marks, the teachers would conduct written test for 10 marks, 5 marks for assignments and the remaining 5 marks are for seminars, group discussions, punctuality in attending the classes, and so on. For the purpose of developing the Professional and Communication Skills, programs are conducted in both English and Kannada language. Moot Court, Mock Trails and Project Works are conducted for the students, after teaching and training them in communication skills, personality development and other soft skills. For this purpose the experts from the respective field and profession are invited as and when needed. The students who successfully participate in these programs would be awarded with prizes and certificates.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1

Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

1.2.2

Number of Add on /Certificate programs offered during the last five years

Response: 35

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	07	07	07

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3

Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 100

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
337	392	312	266	222

File Description**Document**

Details of the students enrolled in Subjects related to certificate/Add-on programs

[View Document](#)

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution has endeavored to develop the value system, besides the knowledge and skill in the respective subjects. Various committees are formed to take care of each activity planned in the Institution and also the programmes made mandatory by the apex authorities.

Professional Ethics:

The Karnataka State Law University and the Bar Council of India have made it mandatory to teach these subjects in the institution to inculcate the professional values in the students who are the budding professionals of tomorrow. Besides following the curriculum provided by the University, the college also organizes special lectures, group discussions, extension programmes to teach Professional Ethics.

Gender Sensitization:

The Institution is a co-education one and gender sensitization issues are to be seriously taken to prevent untoward incidents on campus and off campus. The Women Empowerment committee is organizes various programmes like sensitization lectures, which include legal frame work in the country and measures taken to protect women dignity in the society and prevent any sort of violence on women. The activities include self-defense training, blood donation, sports and games, seminars and symposiums,

group discussions, yoga and meditation and other outdoor activities.

Human Values:

The Institution has taken measures to imbibe the human values by conducting various programmes in the frame work of curriculum supported activities. Special lectures, group discussions, field visits and extension programmes are conducted in co-operation and collaboration with institutions known for their integrity and national ethos.

Environment Development Activities:

At present environment development issues are in the forefront at the global and local level. The Institution endeavors to create social responsibility of environmental development among the students and younger generation by conducting a number of programmes independently and in co-operation with other government and non-government agencies. Special lectures by environmental experts and activists are conducted in the institution and also in the selected and invited institutions regarding the legal frame work designed at state, national and global level to save and develop environment and biodiversity including the prime issue like global warming.

Sustainability:

Sustainable social and economic development is pursued in India to avoid the frequent upheavals. The students are guided in the class room and also outside about the sustainable development at various levels like family, village, district, state and national levels. The legal frame work designed in the country to ensure the same, is communicated to students by conducting various programmes like special lectures, group discussions and webinars. During the Covid-19 pandemic, awareness has been created by conducting webinars on Covid-19 and its impacts.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2

Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5.74

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	03	03

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 22.55

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 76

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4)Alumni**Response:** E. None of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2**Feedback process of the Institution may be classified as follows:****Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: E. Feedback not collected

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrolment percentage (Average of last five years)

Response: 75.14

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
138	141	131	139	99

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
180	180	180	180	140

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2

Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 59.71

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
53	53	53	48	48

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution admits the students every year to the 3 year and 5 year Law degree courses based on the norms of the Karnataka State Law University, Bar Council of India and the Department of Law and Department of Social Welfare, Government of Karnataka.

For the remaining years the students would be promoted to the higher classes based on their results in the previous year. The institution makes efforts to assesses the students and categorise as advanced learners and slow learners. For the purpose of categorisation, results of their previous examination/test would be considered as the basis. Besides, in the beginning of each year and each semester the students would be interviewed and their interest in sports, culture and other academic and field activities would be taken on record for the purpose of further enrichment during the course of their stay in the Institution. For the students, who are considered as advanced learners, the institution provides a separate training and encouragement to support further high performance in their respective academic and academic supported interests.

The institution has constituted the Remedial Coaching Committee to help the slow learners. The coaching programme would be during Saturday and Sunday's or after the class hours, that is, without disturbing to the regular classes. Separate teaching programme would be provided to these students and emphasis is on imbibing the examination skills. The separate attendances are maintained for each class. With an intension to boost up the overall results of the institution, measures are taken to encourage the failed students of the final year classes to participate in these remedial coaching classes without charging any fees. The advanced learners are encouraged by providing extra teaching materials and reference books on their demand. The students obtaining distinctions/securing highest marks, are felicitated every year with some cash awards by the Management to motivate other students.

File Description	Document
Upload any additional information	View Document

2.2.2

Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 33.7

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution follows the curriculum content and teaching methodology delivered by the Karnataka State Law University periodically. In addition to this, institution has given emphasis to conduct various class room and community outreach programmes to imbibe special skills that are necessary to improve the academic performance and general and specific skills needed for the future profession. The Academic Calendar prepared by Academic Committee of the college, consists of the detailed schedule of events to be executed during the academic year. The faculty of the institution are given specific instructions and training to conduct the students centric methods of teaching in the class room and extension activities.

The Management of the institution provides necessary infrastructure for the conduct of class room teaching and activity oriented experiential learning. The ICT environment is created along with the physical facilities. Group discussions, paper presentations, seminars through ICT support, webinars, Moot Court, Mock Trial, Court visit, Jail visit, Interaction with the experts from the Judiciary and Quasi Judiciary institutions are conducted regularly. To conduct Institution and community outreach programmes NSS unit, Red Cross unit, Eco club, Legal Aid Cell, Sports & Cultural committee, Moot Court & Mock Trial committees are constituted in the Institution. The skill development committee is there to provide specific and general training in communication skills and personality development practices. These activities are conducted both in Kannada and English to enable the students to gain knowledge and skill to perform well in the trial courts and apex courts. Students are encouraged to plan, execute and document various experiential learning activities within the institution and outside. Students are also taken as members in the different committees to imbibe managerial skills.

File Description	Document
Upload any additional information	View Document

2.3.2

Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The use of Information Communication Technology and their applications in teaching, learning, evaluation, research, extension, consultancy and general management has become invariable in all walks of life. The institution imparts law education and therefore, it is utmost needed to have ICT environment in the Institution to positively respond to the today's needs of E-Judiciary. It is fulfilled by creating required infrastructure and providing the needed training to the students and faculty. The management have tried their best to computerise the academic and administrative functions by providing computers, furniture and fixtures, virtual class room requirements, digital books and magazines to enable the teachers to teach and students to learn.

Computer education is mandatory in the Institution. The Institution has its own website. The separate Computer Lab is created with a qualified teacher needed to impart the computer education. Arrangements are made to train the teachers to use ICT in their day to day teaching and learning activities taking, in to account the importance of information communication in E-Judiciary, E-Education, E-Governance and other fields.

The ICT committee is constituted in the institution to plan, conduct, evaluate and take necessary measures to imbibe ICT traits and its related soft skills in the students and faculty of the institution. The Add-on/Certificate courses conducted by the committee every year. About 90% of the students participate and all faculty participate in these programmes. PPT presentations are encouraged wherever needed, to support the traditional lecture method. The Wi-Fi facility is provided in the Institution campus. The students are encouraged to use the digital books and magazines as references for their improved learning. The Covid-19 has really created an opportunity for the students, teachers and the management to strengthen the physical and intellectual skills in the use of ICT. The faculty participate regularly in the webinars conducted by the Institution and hosted by other organisations like the University, affiliated colleges and other academic and professional organisations. Students to some extent transact with the institution and teachers through online communications like e-mail, whatsapp messages and the online payment of fees.

File Description	Document
Upload any additional information	View Document

2.3.3

Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 33.7

2.3.3.1 Number of mentors ?????????????? ???????

Response: 10

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 70

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2

Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 20.22

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	02	02	02	01

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3

Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 15.8

2.4.3.1 Total experience of full-time teachers

Response: 158

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Since the institution is an affiliated institution of Karnataka State Law University, the examinations are conducted as per the University guidelines. Both 3 years and 5 years Law courses fall under semester system. Semester examinations are conducted by the examination branch of the University. At the institutional level, internal assessment tests are conducted as per the University guidelines.

For both 3 year and 5 year Law courses, each subjects carries 100 marks. For 80 marks University conducts the examination and for 20 internal marks, the institution conducts tests for 10 marks, gives assignments for 5 marks and remaining 5 marks for presentation of paper in the seminar, participation in group discussion and general conduct. The concern subject teacher is responsible for the conduct of tests, giving assignments and assessing the overall conduct of the students in that particular subject. The test shall be conducted in the 10th week of the semester. The student shall write one essay answer for seven marks and one short note/problem for three marks. The test shall be for one hour. Topics for assignment shall be based on syllabus prescribed for the course. The course teachers shall allocate topics to students in the second week of the semester.

File Description	Document
Any additional information	View Document

2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The Institution has made the entire internal assessment system more transparent and robust in terms of periodically and mode. Marks awarded to each student in all the subjects by all the concerned teachers shall be displayed on the Notice Board and time limit would be given to the students to approach the concerned teacher or the Principal for clarifications if any. Thereby clear transparency is maintained. If any student is not satisfied with the clarification given by the concerned subject teacher, he/she can approach the Examination Grievance Redressal Committee for redressal. The Skill Development Committee takes care of teaching the examination skills needed for the students to confidently face both internal and University conducted semester examinations.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

At the time of admission to the Institution, the students are guided with regard to academic, academic supported and extracurricular activities conducted in the Institution. It is also mentioned in the Institution's prospectus and website, with regard to the programmes offered and about the conduct of examinations. Teachers would be provided with the syllabus copy of the University to facilitate them to plan their academic schedule. The names of students, who secure Ranks and Distinctions in the University examinations, would be published in the college website and the local News Papers to encourage them to attain higher performance and motivate other students to take them as role models.

For the students admitted to the first year classes, orientation programme is conducted to brief them about the objectives of the course career opportunities, the infrastructure availability in the Institution, the Library facility available, the periodical examinations, activity oriented teaching and learning, skill development programmes organised, community outreach extension activities periodically conducted in the Institution.

Teachers participate in the workshops, seminars, conferences organised by the Karnataka State Law University and other academic Institutions to expose them to the contemporary requirements in legal education, besides the developments taking in the echelons of judiciary. The Institution has created a mechanism to analyse the students performance in the examinations and take measures needed to improve their performance. The Academic Committee takes care of these activities in the Institution.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document

2.6.2**Attainment of programme outcomes and course outcomes are evaluated by the institution.****Response:**

The college Governing Council periodically analyse the programme attainments and course outcomes at their meetings and give guidelines and instructions to correct the deviations and further improvements in the outcomes. The College Council organises programmes to felicitate the students securing ranks and distinctions every year. The teachers who come out with outstanding performance or attain higher standards by enriching their qualification and performance like getting Ph.D. degree, publishing research articles, are also encouraged through felicitations and appreciations.

The Karnataka State Law University has devised fool proof norms and a system to assess the academic performance of the students through semester examinations and internal tests. The students performance is graded as Ranks and Distinctions like Grade A+, A, B+, B, C+, C and F (Fail) the students who participating experiential learning activities like Moot Court, Mock Trial, Communication Skills, Sports and Cultural activities are given prizes and certificates.

File Description	Document
Upload any additional information	View Document

2.6.3**Average pass percentage of Students during last five years**

Response: 28.73

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	31	15	11	10

2.6.3.2 Total number of final year students who appeared for the university examination year-wise

during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
70	71	63	39	34

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.77

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2

Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	02	02	02

File Description	Document
Institutional data in prescribed format	View Document

3.1.3

Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 10

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	0	03	01	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1**

Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.43

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	7	0	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.22

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	03	02	06

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1**

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Saraswathi Law College organizes various extension activities with a dual objective of sensitizing the students about various social issues and contribute to the community. The students and faculty of the Institution actively participate in these activities. The Legal Aid Cell, Red Cross Unit, Internship Committee, Moot Court and Mock Trial Committee, Guest Lecture Committee, Women Empowerment Cell, Women's Grievance Cell and NSS units take part in various initiatives like organizing camps, Swachh Bharat, Blood Donation Camps, awareness programmes on AIDS Prevention, Suicides Prevention, Legal Literacy, Legal Awareness etc. The students participate in various programs like, Legal Literacy, Legal Aid, Lok Adalat, Mediation organized by the District Legal Service Authority and the Bar Association of Chitradurga Courts. Every year our students visit the local and outside jails for their practical work, which is there as part of their curriculum. The Institution has build a good network with the Authorities. Linkages are established with local leading Advocates for facilitating students internship. A panel of 5 advocates is made for this purpose and each advocate is allotted the students for internship training. With the consent of Bench, students are permitted to observe judicial proceedings in the courts and mediation programmes. In linkage with District Legal Service Authority, the Institution has organized comprehensive surveys and undertaken the Legal awareness building initiative and helped the public to get Driving Licences, Ration Cards, Pension for old age people and Widows and Physically

Handicapped people.

The Important Activities Include Celebration of World AIDS Day, Women's Day, Energy awareness Day, Ozone Day, Environment Day, International Child Right's Day, International World Youth Day, students and faculty regularly participate in the Community Development Programmes, Health and Hygiene Awareness Programmes, AIDS Awareness Pogramme, Gender Sensitizing Programme, Medical and Blood Donation Camps, and Environmental Awareness Programmes. Faculty members are encouraged to attend workshops, seminars and conferences to gain more expertancy in implementing the extension activities. The faculty and students respond positively to natural calamities and other issues by genrously contributing to the relief funds. The extension activities organized to enhance the students' academic learning experiences and inculcate the values and skills in them. The impacts of these activities on the students are that, they are socialized to learn and think beyond individual interests. Learnt the skills as to how the theoretical knowledge gained in the classroom can be applied for the benefit of the society and the self. Teamwork, Leadership Skills, Time Management, Effective Communication Skills, and Effective Decision Making are a few things that students learn while participating and organizing various projects and programmes under extension activities. The students get a wonderful platform to mingle with each other and learn about culture, traditions and values of people/society. The Extension activity also inculcates the value of gender equality, humanity and notion of equal rights.

File Description	Document
Paste link for additional information	View Document

3.3.2

Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	00

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 102

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	20	22	29	13

File Description**Document**

Reports of the event organized

[View Document](#)

Institutional data in prescribed format

[View Document](#)

3.3.4

Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 974.46

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2464	2100	3058	3427	2968

File Description**Document**

Report of the event

[View Document](#)

Institutional data in prescribed format

[View Document](#)

3.4 Collaboration**3.4.1**

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 34

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	08	07	06	05

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2

Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 13

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	01	03	05

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Saraswathi Law College, Chitradurga being one of the oldest Law College in the state of Karnataka, is imparting both 3 years LL.B., & 5 Years B.A. LL.B., courses and is deeply committed to the excellence in legal education. The quality of education does not depend only on the teachers' competency, but also on the availability of infrastructure and learning resources besides the utilization of the same by teacher's' and students. The Management of Saraswathi Education Society, Chitradurga provides adequate facilities for teaching and learning process by complying with the requirements laid down by the statutory bodies i.e., UGC, Bar Council of India, Karnataka State Law University and the State Government.

Physical Infrastructure:

The Institution is located in the heart of the Fort City of Chitradurga. The total area of the campus is **1973.42** sq. meters. The site was allotted by the Chitradurga Municipal Corporation in the year 1984. The college building is constructed on the own site with a built up area of **Ground Floor- 768.37 + First Floor- 691.45 =Total- 1459.82** sq. meters. The building has ground floor and first floor accommodating the Management Board Room, Principal Chamber, Administrative Block, Class Rooms having modern teaching aids, Digital Library, Reading Room, Moot Court Hall, Staff Room, Legal Aid Centre, Multi Gym Room, Sports Room, Auditorium, Computer Lab, Ladies Waiting Room, Gents Rest Room and Vehicle Parking place. The construction of the building complex is as per the requirements of University and Bar Council of India. Adequate natural lighting and ventilation are ensured. The college is decorated with lush green plants, trees and flower pots, water facility is made available for drinking and maintenance purpose. Besides the public tap water, the college has its own Bore Well which yields sufficient water. Rain water harvesting facility is created on the campus.

Physical Facilities:

The Board Room, Principal's Chamber, Office, Class Rooms, Auditorium, Moot Court Hall, Computer Lab, Staff Room, Digital Library and other blocks of the building are properly furnished with necessary fittings to suit the clean and hygienic environment in the building complex and campus. ICT facilities are provided in some of the class rooms, office, auditorium and other places wherever needed. To ensure proper ICT environment, separate computer lab is organised with Wi-Fi facility in the Institution. The Institution has constituted Infrastructure Development Committee for planning, advising, executing and the construction of additional infrastructure, whenever needed. The committee takes the responsibility of maintenance of building, physical facilities and gardening on the campus. The students admitted to the Institution largely consists of SC, ST and OBC students. The District Social

Welfare Department and Backward Class and Minority Department provide boarding and lodging facilities to all the students. For the purpose of conducting sports and games events the MOU is entered into with the District Youth Service Department and The Deputy Director of Public Instruction, Chitradurga, who possess enough indoor and outdoor games and sports events.

File Description	Document
Upload any additional information	View Document

4.1.2

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has given due emphasis for the conduct of cultural, sports and games activities for the students to imbibe in them the values of physical development and cultural traits. The Students Law Forum is constituted under the chairmanship of the Principal with faculty and students representation to plan, execute and document the events conducted. The Management has provided the required physical and supportive infrastructure. The Auditorium is well furnished with necessary fittings like podium, seating arrangements, lighting and public address system equipments. Throughout the year the cultural and sports activities are conducted under the aegis of the Students Law Forum without causing any hurdles to the day to day teaching and learning activities. The cultural activities include the conduct of debate, pick and speech, quiz, mimicry, art, drawing, essay writing, limericks, cooking without fire, utility of wastes, poke fun, mad adds, rangoli, dance, fashion show, bumbeharabes and best stall, musical computations like singing of lyrics, folk songs, patriotic songs, film songs, staging of skits and small dramas and so on. The Law Festival is annually conducted to provide an opportunity to compete in these events to the students to develop their cultural skills and trades.

The Institution conducts various sports and games activities under the auspicious of the Law Forum to develop the spirit of sportsmanship, the quality of leadership and other physical fitness traits. The activities include both indoor and outdoor games. The indoor games like chess, carom, weight lifting are conducted in the auditorium and gymnasium of the Institution on the campus. The built up area of the auditorium is **18.71 x 12.15** mtrs and gymnasium area is **56.58** sq. mtrs. The outdoor sports and games are conducted in the courts and fields of Old Middle School and Government Stadium in the city. The events include kabbadi, volleyball, throw ball, tennicoit, cricket, athletics, football, hockey. The Yoga and Meditation practices are conducted periodically in the Institution's auditorium to inculcate the healthy habits of Yoga and Meditation to make the students physically sound and mentally alert by developing the concentration of mind to attain success in academic progress and physical fitness. The students of the Institution regularly participate in these cultural sports, games, yoga and meditation activities conducted by the institution on its own and sponsored by University, District Administration and Other Non-Government organisations. The students have participated in the inter collegiate and inter University tournaments and cultural festivals conducted by the University. Yoga and Meditation practices are conducted by the trained students of the Institution and also by inviting experts from outside institutions. The Law Forum is assisted by the members and co-ordinators of various committees like

sports and cultural committee, NSS unit and the skill development.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 40

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 402.54

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.05	1.40	19.95	16.97	20.59

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

Efforts are made to automate the Library by creating physical infrastructure needed by procuring ICT equipment and instrument. Quotations were taken from Easylib Software Private Limited, Bengaluru for installation of Easylib Library automation Software and for the supply of Barcode Materials at Saraswathi Law College, Chitradurga vide letter no ESPL/Q/085/2018-2019 dated 16th July 2018 – ENCLOSURE NO. 06 and vide letter no. ESPL/Q/086/2018-2019 dated 16th July 2018 – ENCLOSURE NO. 07. On the basis of which, orders were placed by the Principal, Saraswathi Law College, Chitradurga vide letter no. SLC/No.1/124/2018-19 dated 03.11.2018 crediting the amount of Rs. 114280=00 through State Bank of India, V.P Extension Branch, Chitradurga in favour of Easylib Software Private Limited, Bengaluru on 03.12.2018, 05.12.2018 – ENCLOSURE NO. 08. The details of Software installation and Invoice issue by the Software Company is given below:

Software installation:

- *Name of ILMS Software* : Easylib VB Software
- *Nature of Automation* : Entire Library Automation Software (partially)
- *Version* : 4.33 Software Easylib Professional Software Version
- *Year of Automation* : 2019

File Description	Document
Upload any additional information	View Document

4.2.2

The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.37

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0.53	0.78	0.53

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 21.9

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 76

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1**Institution frequently updates its IT facilities including Wi-Fi****Response:**

The Institution is an aided one by the Government of Karnataka. There is a restriction to collect additional fees for building, IT infrastructure from the students. However, the Governing Council of the college and Management have endeavoured to create the IT environment in the Institution out of the available resources in the past five years. Three classrooms are equipped with IT facilities like the laptops, projector and smart boards. There is a separate computer lab with computers, printers, UPS LAN and Wi-Fi facility. Computer facility is provided in the staff room also. The Principal chamber and office are provided with computer, printer, scanner with LAN facility. Library is also provided with computers, printer, scanner with LAN facility which have easy access to the faculty, staff and student. These facilities have been remarkably updated in the last five years. The college has its website periodically updated.

File Description	Document
Upload any additional information	View Document

4.3.2**Student - Computer ratio (Data for the latest completed academic year)**

Response: 30.64

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3**Bandwidth of internet connection in the Institution**

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**Response:** 0.72**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.63	0.10	0	0.21	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution, which largely consists of students from SC, ST, OBC and Minority Communities has been endeavouring to create necessary infrastructure and maintain the same for the regular use of faculty and students. The Management and Governing Council have taken the responsibility of creating and maintenance of the physical, academic and support facilities like laboratory, library, sports, complex, computers, classrooms, auditoriums and other facilities.

The Institution has an effective mechanism for creation and maintenance of physical facilities and infrastructure. Besides the Management and Governing Council, which are the main decision making bodies have been assisted by various committees formed in the college for the purpose of planning and conducting of academic and supportive activities. The respective committee takes care of the day to day maintenance of the infrastructure and physical facilities. The respective committee, by taking in to account the annual requirement of the infrastructure and facilities, for the smooth conduct of the events, prepare the list of facilities and items required. The list, which is called as the Indent shall be submitted to the Principal by the respective co-ordinator of the committee. The Principal after receiving the same, would discuss at the Governing Council and Management levels and obtain the concurrence. The management arranges the finance and construct/purchase the required infrastructure or the items needed as per the Indent approved at their meetings.

The committees are- Infrastructure development and Maintenance Committee, Sports and Cultural Committee, Skill Development Committee, Legal Aid Cell, Moot Court and Mock Trial Committee,

Library Advisory Committee, Internal Assessment Committee, NSS Advisory Committee, Guest Lecturer Committee, Internship Committee.

The Management, which is vested with the authority and responsibility of creating the infrastructure and providing physical facilities for the smooth conduct of academic and supportive activities would construct/procure the same in a most transparent and in a prudent way. The Principal would co-ordinate as a Member Secretary of the College Governing Council to obtain the necessary quotations to follow the purchase norms as prescribed by the Government of Karnataka in Karnataka Transparency in Public Procurements Act 1999. Purchased orders would be placed to the supplier whose Quotation is minimum among the other quotation amounts. The Principal and the respective committee co-ordinators would verify the construction/supplies so created or received are intact with the construction/purchase orders.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 33.49

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
115	122	152	49	66

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2

Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

5.1.3

Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills**
- 2.Language and communication skills**
- 3.Life skills (Yoga, physical fitness, health and hygiene)**
- 4.ICT/computing skills**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.4

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 5.16

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	30	15	11	9

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 0.29

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	00	00	00

File Description	Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2

Average percentage of students progressing to higher education during the last five years

Response: 7.25

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 05

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 5

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	03	01	02	00

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

With an intension to develop the qualities of leadership, the spirit of participation, confidence building and imbibe the values of experiential learning, the Institution has been taking measures to conduct various activities through different committees constituted with the specific purposes. The College Governing Council has the students representation. Their opinions would be taken in right spirit to create congenial and conducive atmosphere on the campus. For the purpose of conducting a number of programmes the areas like experiential learning, extension activities, sports and culture, communication skills and personality development, field visits, NSS activities, various committees are constituted including the 'Students Law Forum'. Students are encouraged to plan and execute the events under the supervision of concerned coordinators of the events.

Throughout the year, sparing the examination and internal test days, the Institution conducts a number of academic and supportive activities, which largely include legal aid camps, village surveys, court visits, jail visits, moot courts, mock trial, group discussions, workshops and webinars, internship programmes, blood donation camps, health checkups, aids and narcotic awareness, NSS special camps, assembly visits, eco club, sports, games and cultural activities, law fest, where the students actively participate and learn the specific and general skills.

Students are encouraged to give the Feedback on the programmes conducted, curriculum content, ICT

facility needed in the Institution, utility services on the campus with free and fair mind. They are also encouraged to organize the tournaments, excursions and selection of students for the University sports and cultural teams on the lines of event management. In each circumstance and context their opinions and suggestions are promptly taken and implement.

File Description	Document
Upload any additional information	View Document

5.3.3

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	05	06	12	07

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a vibrant Alumni Association. The graduated student start working right from the completion of their graduation in the Institution. The composition and activities of the Association are clearly defined in the bylaws. The Executive Committee includes President, Secretary, Treasurer, Members and student representatives. Any outgoing student can become a member of the Association at his/her request or at the invitation of the Principal. The Association offers Ordinary, Life, Associate and

Patron memberships, for the outgoing students and the faculty of the College. An Annual Reunion shall be organized, every year on 25th December. The office bearers of the executive committee of the Alumni Association meet as and when needed. The outstanding performers in the field of legal profession and academy year of felicitated on the occasion of annual meet of the members. The learned and distinguished members are invited to the Institution to deliver special lectures on the specific subjects directly or indirectly related to the teaching, learning and community interface aspects and activities. They are also offered to voluntarily contribute monetarily by sponsoring any of the events of their interest or Institution offers.

Some of the Alumni members have taken interest in participating as resource persons in the conduct of events and programmes akin to the academic activities like professional skill development, personality development, stress management, Moot Court and Mock Trial. Some of the members have been voluntarily contributing regularly to conduct programmes under the aegis of Eco club, Sports and Cultural Committee, Moot Court, Mock Trials. They have also contributed to the Institution in the form of Books to the Library, ICT facility, Furniture and fittings voluntarily or on request by the Principal. The Institution has been following the best practice of obtaining feedback from the Alumni Members on the functioning and future development of the Institution.

File Description	Document
Upload any additional information	View Document

5.4.2

Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Vision and Mission statement of the Institution are as on under:

Vision:

Creation of legal excellence for the local and global requirements with an inclusive initiative of making the rural and urban youth to take up the legal profession for their livelihood.

Mission:

1. To train, develop and motivate the young and budding law professionals and academic aspirants.
2. To take up measures to imbibe the essential and general skills in students, faculty and staff for the successful conduct of profession and practice with social responsibility.
3. To provide infrastructure needed for the attainment of academic goals including teaching, learning, evaluation, research, innovation, extension and consultancy services.
4. To take up measures to implement the Information Communication Technology (ICT) in academic and administrative aspects.
5. To create eco-friendly environment on the campus and encourage the same in the outside environment atune with the national policies and local requirement.

The Institution is established by the Saraswathi Education Society (R.), Chitradurga in the year 1965, with an intension to impart law education to the aspirant students in the Backward District of Chitradurga. The Saraswathi Education Society is registered under the Societies Act of Karnataka. It is approved by the Government of Karnataka and affiliated to the Karnataka State Law University. When it was started, it was affiliated to the Mysore University, later went it to the folder of the Kuvempu University in the 1987. When the Karnataka State Law University was started the Institution came under its affiliation.

The Institution has a Governing Council, which formulates policies and takes care of the overall administration including the academic development. The Principal of the Institution is the Member Secretary of the Governing Council. The Vision, Mission are set by the Governing Council and the Principal manages the total affairs atune with the Vision and Mission directives. Various committees are constituted to assist the Principal in planning, execution and documentation of academic and academic supported activities in the Institution.

The due importance is given to impart the quality legal education to prepare the budding legal

practitioners with the required knowledge and skills needed to take up job or profession in the domain of legal academia and profession. The Karnataka State Law University provides the curriculum and contents and norms of conducting examinations periodically. To further add grandeur to the University Curriculum of the Institution, with due accord by the College Governing Council, prepares annual Academic Calendar by scheduling different pro-curricular, co-curricular and extracurricular activities like skill developments, physical education events, sports and cultural and activity oriented programmes. The programmes include, Moot Court and Mock Trial, legal aid and legal literacy, NSS organised activities, spoken english classes, computer training, digital library, Eco Club, sponsored environmental developmental activities, Law festival and Red Cross related programmes. The College Governing Council periodically review and confirm the progress of the activities conducted by different committees , which also provides necessary infrastructure indented by the respective committees for the effective conduct of the assigned activities.

File Description	Document
Upload any additional information	View Document

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institution believes in the democratic mode of functioning in the administrative and academic activities. Both the Saraswathi Education Society and the Institution delegates the power of conducting the academic and supported programmes every year in a true and fair manner. The College Governing Council, consists of the representatives from the management, Institution's faculty and students, educationists, professional experts and alumni members, besides the nominees of the Collegiate Education Department and the University. The College Governing Council, intern further decentralise and delegates the conduct of activities to the different committees formed for the specific purpose. The committees are:-

The Student Grievance Redressal Cell, Women Empowerment, Women Grievance Redressal and Women Empowerment Committee, The Library Advisory Committee, Anti Ragging Cell, Student Welfare Committee, Sports and Cultural Committee, N.S.S. Advisory Committee, SC / ST Welfare and Students Grievance Committee, Guest Lecture Committee, College Magazine Committee, Eco-Club, Education Tour And Excursion Committee, Examinations and Internal Text Committee, Red Cross Committee, Legal Aid Committee, Moot Court Committee, Internship Committee, Human Right Committee, Alternative Dispute Resolution and Mediation Centre, Research Committee.

The respective committees meet periodically to plan, execute, document and review the activities conducted during the year. The Principal of the Institution collects the reports from all the committees and presents the consolidated reports to the College Governing Council. The College Governing Council, with its approval and recommendations submits to the Saraswathi Education Society (R.) Governing Council. The Management Governing Council, at their meetings discuss thread bare, the

reports, requirements and recommendations submitted by the College Governing Council. After that, final decisions are communicated to the Principal for implementation. The President of the Saraswathi Education Society chairs the meetings of the General Body, Governing Council and the College Governing Council. The total transparency, clarity and accuracy are followed in the governance of the Institution from top to the ground level. The Institution has a separate policy for the administration and general governance. The policy contains the general and specific norms and guidelines for the day to day academic and office administration.

In all, it has been the practice in the Institution, to follow the democratic administration and participatory management in its entire functioning for the successful accomplishment of the spirit of the Vision and Mission.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institution has a Strategic annual plan for its overall development prepared and revised periodically. It is prepared by the Academic Committee of the Institution in consultation with co-ordinators of all committees and subject teachers. The Strategic plan includes not only the curricular aspects but also the add-on activities planned for imbibing additional skills like communications skills, personality development skills, computer skills etc., by conducting the related programmes for experiential learning. Moot Court, Mock Trial, Legal Aid Services, Remedial Classes, Quiz, Essay Writing, Debates, etc., are part and parcel of the Annual academic plan.

Strategic Plan- Legal Aid Services- A case study on Right to Information Act:

Mr. Kariyanna D, a student of Saraswathi Law College from 2017 to 2020. After getting the admission in the college he approached the Panchayath Development Officer (PDO) of the Hasayalanadu Grama Panchayath, to provide the financial assistance to Higher Study Education i.e LLB under the scheme of SC/ST welfare fund provided by Government of Karnataka under 22% of overall budget of Grama Panchayath fund. The applicant personally met the PDO so many times, but the PDO has not taken any action on his application and not given any assurance of providing financial assistance. So the applicant approached and discussed with College Legal Aid Centre Coordinator about this matter, then Coordinator has confirmed from the Grama Panchayath, whether this scheme is provided financial assistance to SC/ST students those who are Studying Higher Education.

The Coordinator has suggested him to gather the information through Right to Information Act 2005. Hence the RTI application had filed on 28-09-2017 before PDO of Hosayalanadu Grama Panchayath as

per the direction of Coordinator. The Public Information Officer than the applicant filed an appeal before Executive Officer of the Taluk Panchayath, Hiriya, on 5-12-2017. The Public Information Officer of Taluk Panchayath Hiriya had sent reminder letter on 8-12-2017, and directed to the PDO Grama Panchayath to furnish all information to applicant within 7 days from receiving this letter from the office. The request was not materialised. Hence, the applicant once again approached the Legal Aid Centre Coordinator. The Coordinator had suggested him to approach an appeal before Deputy Secretary of the Zilla Panchayath (Z.P), Chitradurga.

Hence, the applicant made an appeal before Deputy Secretary of the ZP on 22-2-2018. The Deputy Secretary of the ZP sent a letter to the Executive Officer of the Taluk Panchayath, Hiriya, on 31-3-2018 directing to verify and furnish the necessary information to applicant. Yet, the request was not met. Finally applicant filed an appeal before Karnataka Information Commission under Section 19(3) of the RTI Act 2005 on 16-04-2018. The Karnataka Information Commission registered case on 11-4-2019 provide number KIC9496APL2018 and sent notice to all concerned party including applicant also to appear before the Commission. Then the PDO of the Grama Panchayath approach the applicant and request him to compromise and agreed to provide the financial assistance to applicant. The case was closed by mutual compromise between the parties.

File Description	Document
Upload any additional information	View Document

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Institution has a Governing Council, which formulates policies and takes care of the overall administration including the academic development. The Principal of the Institution is the member secretary of the Governing Council. The Vision, Mission, Aims and Objectives are set by the Governing Council. The Principal of the Institution manages the total affairs atune with the Vision and Mission directives. Various committees are constituted to assist the Principal in planning, execution and documentation of the academic and academic supported activities in the Institution.

The due importance is given to impart quality legal education to prepare the budding legal practitioners with required knowledge and skills to take up the job or profession in the domain of legal academia and profession. The Karnataka State Law University provides the curricular contents and norms of conducting examinations periodically. To further add grandeur to the University Curriculum the Institution with due accord by the College Governing Council prepares annual Academic Calendar by scheduling different pro-curricular, co-curricular and extracurricular activities like skill developments, sports and cultural activities, besides the activity oriented programmes like Moot Court and Mock Trial, legal aid and legal literacy programme unit sponsored activities, NSS, spoken english classes, computer training, digitalising the library, Law festival events, Red Cross related programmes. The College Governing Council periodically review and confirm the progress of the activities conducted by different

committees, which also provide necessary infrastructure indented by the respective committees for the effective conduct of the assigned activities.

The Institution is one of the law colleges in Karnataka, which receive the financial grants by the Government of Karnataka. Therefore, it is mandatory to follow the service rules, financial procedures, reservation norms and the infrastructure as per the Government of Karnataka set rules and regulations. The periodical changes and modification are communicated to the Institution by the Government of Karnataka through the Law Department, Commissionerate of Collegiate Education and the Karnataka State Law University. In addition to these Government policies, the College Governing Council also makes some rules and regulations for the smooth running of the Institution. The recruitment, placement, promotions, retirement, salary and leaves benefits of the faculty and staff are according the service regulations of Government of Karnataka.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

From the point of view of encouraging and motivating the faculty and staff, the Institution has given due emphasis for their welfare. It is also reflected in the Institution's policy. These measures are in the nature of financial and non-financial.

Financial Measures:

1. Festival advance is given to employees during the important festivals.
2. Salary advance facility in case of delay in release of salary by the Government of Karnataka.

Non-Financial Measures:

1. Faculty improvement program has been undertaken under the guidance of esteemed institution and Law University. Encouraged to involve in research and publications.
2. Teachers are encouraged to participate in the Faculty Development Programme organized by the apex Authorities, other institution, University and by the Institution.
3. Teachers are encouraged to participate and present papers in State, National and International Workshop, Conference, Symposium and Seminar. Leave facility is provided in these cases.
4. Teachers are encouraging to participate as resource persons in the programmes conducted by Universities and Institutions.
5. Teachers are advised to visit some of the industries, firms, and plant areas to study the problems of labour find solutions.
6. Computer and Internet facility is provided in the College campus.
7. Separate reference room in library for faculty.
8. Free bus facility is given for transportation purpose during the time of educational tours organized for staffs.
9. Encouraging the teaching and non-teaching Staff participate administrative training programme to cultivate administrative skills organized by apex authorities, other institution, University and our own Institution.

Encouraging the teaching and non-teaching staff participate skills development programme organized by apex authorities, other institution, University and our own Institution.

File Description	Document
Upload any additional information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 4

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	02	00	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 17.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	12	18	19	15

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 20.44

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	03	02	02

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution has a mechanism to evaluate the faculty and staff by making an arrangement to collect the Self-Appraisal reports at the end of every financial year. The Principal distributes the performance appraisal forms to all the teachers and staff one month earlier and ask them to submit before the last week of the March. The Department of Collegiate Education, Government of Karnataka have made it mandatory to collect the Self-Appraisal report from the staff every year to facilitate the authorities to evaluate the teachers and staff and motivate them to work hard to accomplish the assigned task, that is, the completion of syllabus on time, completion of the curricular and co-curricular work assignment and participation in the supervision of any other works assigned. The teachers are briefed about their academic updations needed as per the guidelines of the apex authorities like the University and Government of Karnataka. The Institution has also made arrangement for external academic audit by the experts from outside.

The faculty and staff, who perform in an outstanding manner, are encouraged and motivated by appreciations and awards. Those who complete the Ph. D programme are felicitated on special occasions. Faculty are encouraged to register for Ph. D programmes by providing leave facility and creating a special environment in the Library and staff room.

The Institution provides adequate facilities to motivate the teaching staff on the continuous development of their skills and leadership qualities. The Institution has been motivating the faculty to increase the pass percentage of students in examinations. The Institution arranges various lectures by eminent faculties from different colleges. The faculties of the institution are provided with the facility to avail admission and fee concession for their children. The Institution provides OOD along with registration fee for the faculty to help their knowledge of teaching. Opportunities are provided to the faculty for delivering the special lectures in different institutions relating to their subjects and an other aspects of academic relevance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

The financial management of the Institution includes planning, mobilisation and audit of financial resources and their annual audit. Since the Institution is an aided one by the Government of Karnataka, who pays the salaries of employees, the audit by the Government Departments is mandatory. Auditors from the Office of the Accountants General in Karnataka and the Department of Collegiate Education, periodically visit the Institution and audit the accounts. Besides, the Institution has also made an arrangement for annual audit of the accounts by appointing the qualified external auditors.

The Institution follows the purchase norms of the government and maintain transparency in the procurement of necessary furniture and equipments. The purchases are made through the procedure of collection of quotations from the prospective suppliers and orders would be placed to those, who quote minimum price. The Account Section in the Office is in-charge of collection of fees, paying expenditures and maintenance of books of accounts. The Principal on a day to day basis verify the financial transactions in a prudent way, to confirm that every financial transaction is intact with the financial plan and also comply with legal and financial audit requirements. The external auditors, after auditing the accounts of every financial year, submit the Receipt and Payment Account, Income and Expenditure Account and the Balance Sheet to the Principal.

File Description	Document
Upload any additional information	View Document

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institution is established by the philanthropic organisation for promoting the educational interest of the students in the backward district of Chitradurga, located in the heart of Karnataka. In the beginning, the resources were mobilised for establishing the Institution from the public contributions. Later, when the Institution was established and started functioning, the fees were collected from the students, besides donations by philanthropic persons and institutions.

Now, the Institution is an established one, bench marking with reputed law educational Institutions. It is aided by the Government of Karnataka. The salary expenditure of the staff are met by the salary grants by Government. The prime resources are the University and Government of Karnataka prescribed fees only. Out of these fees collected, the Institution is allowed to make use of half of the amount for Institutions development and the remaining half would be deposited into the joint account of the Principal and the Regional Joint Director of Collegiate Education Department, located in Shivamogga.

Apart from the regular fees collected from the students, the Saraswathi Education Society, the management, also provides resources on adhoc basis, as and when needed by the Institution. Whenever some special programmes are conducted in the Institution, like Moot Court and Mock Trials competitions, Jail visit, Educational Tours, the Students also contribute. When the University sponsored Sports and Cultural Tournaments are conducted, the Alumni members and philanthropic donor's would also contribute on request by the Principal or the Management.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Institution has been functioning since 1965 under the academic guidance and supervision by the affiliating University. When the initiatives were taken to take the Institution for assessment and Accreditation by NAAC, the Stearing Committee was constituted on the lines of IQAC. The committee started collecting data from various committees functioning. Each faculty member of the steering committee/IQAC was given the responsibility of collecting data and present to the steering committee/IQAC Co-ordinator.

The faculty exposure to the NAAC guidelines for preparing Self-Study Report created fresh inspirations in the Management, Principal, Faculty and the Staff of the Institution to effectively concentrate on some of the quality imbining programmes like mentorship, experiential learning and extension activities, besides the ICT implementation programmes. The Mentorship programme and the Law Festival are the two programmes, the Institution wishes to project as the programmes, which significantly contributed for materialising the quality assurance strategies and programmes.

Mentorship Programme:

Mentorship programme is prime one in any academic institution to translate its vision and missions into reality. It activates the faculty to dwell into the student centric teaching and learning, while giving due importance to their overall development. A rightly spirited mechanism was created by way of constituting the Mentorship Programme Committee under the chairmanship of the Principal. The committee is having a co-ordinator to co-ordinate the planning, conduct and review of the mentorship activities in the Institution. All other faculty members are the members of the committee, who act as mentors. At present the ratio of mentor and students is 1:25 on a average.

The mentors periodically meet the students allotted to them and look into the problems of each and every student. The main thrust is on punctuality in attending classes, learning level, participation in experiential learning activities, sports-games and cultural events and lastly, the disciplinary aspects on the campus and off the campus. The each mentor maintains a register in which the details of counselling made are recorded. This programme has helped the students, faculty and the Management in the accomplishment of set goals.

Law Festival:

The Institution conducts Law Festival every year, generally in the middle of the even semester. It is a week long programme during which, various competitions are conducted to provide platform for the students to participate and exhibit their talents. The competitions include essay writing, written quiz, debate, art drawing, mimicry, pick & speak, limericks, dumbcharades acts, singing, cooking without fire, socially useful items out of waste materials, pok fun (jokes), mad adds, rangoli, skit presentation, dance, fashion show and best stall. Every student is motivated to take part compulsorily in any one or two of the activities of his/her choice. The outstanding performers are encouraged by giving prizes and certificates. The Student Law Forum constituted for the purpose to plan, conduct and review these activities. By participating in these programmes, the students would have the opportunity to exhibit their talents, develop the qualities of leadership and the experience of participatory management.

File Description	Document
Upload any additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Institution has a mechanism to review its teaching and learning process, structures and methodologies of operations and learning outcomes periodically, by the College Governing Council and the Management Governing Council. The Academic Committee, Skill Development Committee, ICT Implementation Committee, Examination Committee, Remedial Coaching Committee are there to effectively plan and conduct academic activities. Teachers and students are motivated to participate regularly in these activities regularly. The student performance in these activities is evaluated through external and internal assessors. For add-on courses conducted, the concerned committee and the subject teacher conduct the tests and examinations for the award of certificates.

The examination results of students are analysed by the respective committee, by taking into the account the opinion of each and every subject teacher, with regard to students performance in the subjects they teach. The learning outcomes of students are also discussed at the College Governing Council and the Management Governing Council meetings. It is noticed that in recent years, the performs of students in University examinations has not been up to the satisfaction for various reasons. The reasons include the language deficiency, irregularity in attending classes, apathy of parents and lack of self-motivation among students. The average pass percentage of final year students of the Karnataka State Law University in the year 2018-19, was 21.07 respectively in 3 years and 5 years course.

6.5.3

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The Institution has given due emphasis in promoting gender equity and endeavoured to sensitise the female staff and students to equally participate in curricular and co-curricular activities throughout the year. At the time of admission, the female faculty and staff are motivated to make efforts by way of campaign, that is, by visiting the Pre-University Colleges and Degree Colleges in the city and nearby towns to educate and guide the girl students about the carrier prospective in law education. This has contributed for the gradual increase in enrolment of girl students to both 3 year and 5 year LL.B courses. In the year 2015-16 the percentage of girl students to the total number of students was 22%. In the year 2019-20 the same is 23%.

The Institution has constituted a Women Empowerment Committee, Sexual Harassment Committee and Girls Students Grievances Redressal Committee, to take care of the welfare and empowerment of girl students and female faculty. The Principal herself chair these committee meetings. Through these committees special lectures, group discussions and individual counselling are conducted to create awareness in the girl students about the constitutional rights and their pivotal role in the family and society. Dedicated Day's like International Women's Day, Sadbhavan Day are celebrated by inviting Women Achievers and activists. Successful women entrepreneurs, legal practitioners, judges are invited to project them as role models to be emulated by the students. The Institution is a co-education one and has been providing fair opportunities to girl students to take part actively in the curricular and co-curricular activities. Some of the girl students have participated in University level sports and curricular activities including Moot Courts and won prizes. To inculcate the qualities of leadership the girl students are encouraged to plan, conduct and report some of the special events and programmes.

To encourage them in experiential learning they are taken as members in some of the committees like Students Law Forum, Sports and Cultural Committee, NSS Advisory Committee, Eco Club, Campus Infrastructure Development Committee. To build confidence in them to handle the critical situations like women harassment and violence, measures are taken to instil physical strength and confidence building, by conducting the programmes like self-defence practices, yoga and meditation. By conducting special lectures and group discussions on the topics like Domestic Violence Act, Women Constitutional Rights, POCSO Act, Dowry Menace, Maternity Benefits Act, they are encouraged to develop critical thinking and problem solving traits some special counsellings are also conducted for them with regard to stress management and personal health issues.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The Institution has taken measures to dispose off the waste generated on the campus. The waste includes the waste papers, broken materials and garbages. The following are the methods followed to handle the different types of wastes generally generated in the Institution.

Solid Waste Management:

Solid waste generation is generally less. Dustbins are kept at different places to facilitate the students, faculty and other staffs to use them for dumping general wastes. For female faculty and girl students, special dustbins are kept in Ladies Waiting Room and Toilets for dropping used Sanitary Napkins, etc.

Everyday Chitradurga Municipal Corporation vehicle arrives and collects these wastes.

Liquid waste management:

Proper pipe lines are laid in the toilets and bathrooms as outlets to carry liquid wastes. There is a centralised outlet connection to the public drainage, constructed and maintained by the City Municipality.

E-waste management:

The old and absolute computers and electronic machines are disposed off, as far as possible, through buy back arrangements. The scraps of electronic materials and computers are disposed off by way of arrangement with City Municipality Chitradurga, who sends dedicated vehicles for the collection of such wastes periodically that is, once in a month.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4

Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5

Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7

The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- **Tolerance and harmony towards Cultural diversity:**

There is a need to spread the ideals of peace and tolerance and the promotion of such culture is of paramount importance for the Institution and students. The Institution has a moral responsibility to inherit the future generation, a culture of peace and tolerance, where only education can bring peace and cultural tolerance. Hence, several programs are conducted under Students Law Forum every year. The events include Fashion show, Dance, Singing, Skits on National Integration, Patriotic songs, singing competition, mutual appreciations and exchange of wishes during festivals and so on.

- **Tolerance and harmony towards Regional diversity:**

Unity amongst of diversity in workplace and class rooms promotes growth and a sense of empathy. It brings in new perspectives and encourages tolerance. Institution give admissions to all the students, from different region, religions and languages. Regional diversity is an indication of each person's uniqueness from a certain area. The Institution ensures that all the students from different region shall get an opportunity to participate in curricular and extra-curricular activities. Not only the students, even teaching and non-teaching staffs employed belong to different region, religion and castes. The President of Saraswathi Education Society, H. Hanumanthappa is the Chair Person of Dakshina Bharath Hindi Prachara Sabha, who is promoting regional diversity by serving not only in this region but also in several other parts of South India. He was also Chairmen of National SC/ST Commission. Hence, the Institution has a special place in addressing to the social and economic diversities in the Institution.

- **Tolerance and harmony towards Linguistic diversity:**

Linguistic diversity is the special character of the Indian society. Efforts are made to bring in tolerance and harmony towards linguistic diversity. The Institution arranges the coaching classes in both Kannada and English Languages, so that students can understand the subject well and interact in the class freely. Students are also permitted to write examinations either in English or in Kannada. In several competitions like Debate, Essay writing, Limericks, Pick and speak, Moot court, Mock trial students are given opportunity to compete in the language in which they feel comfortable.

- **Tolerance and harmony towards communal and Socio-Economic diversity:**

The admissions in the Institution are open to the students belonging to different religions, castes, creeds, sex and different background, who take part in all the college activities together harmoniously. The Institution has celebrated Golden Jubilee and so far it has maintained the perfect communal harmony all the time. Students from poor economic background are made available with hostel facility in arrangement with District Social Welfare, Backward Classes and Minority Departments.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Since the Institution is a law education imparting one, it has recognised its responsibility of imbibing the constitutional obligations like values, rights, duties and responsibilities of citizens. The students, faculty and staffs of the Institution are educated and alerted with regard to human values like compassion, cohesion, harmony, brotherhood and eternal love towards human beings at large. Spiritual leaders and social workers, who are popular in their field, are invited to the Institution to deliver special lectures and have interaction with faculty and students, to inspire them about the importance of spiritual and ideals of social service to be followed throughout their life. Importance has been given to imbibe in them the values of duty, discipline, dedication, honesty, truthfulness, integrity and other life style values. Students and faculty, who have proven behaviour with proven human values are recognised and honoured in the institution as role models.

The fundamental rights embodied in the Constitution of India and the Charter of Human Rights of United Nations Organisation, are briefed and taught generally in the Institution and specifically as subjects in classrooms. Special lectures, group discussions, one to one interaction with faculty and students, are conducted in the Institution to make them aware of their rights and duties legally entitled and generally practiced in the society. They are also encouraged to assert their rights wherever necessary with confidence.

The students and employees of the Institution are made aware of their duties and responsibilities as important of as their rights. The students are briefed regularly and as and when opportunities arise, with regard to the general and specific duties of a student and an employee in teaching, learning and rendering the necessary service at the Institution in particular and society in general. They are also made aware of their responsibilities and encouraged to accept it at times of risk and uncertainty. In all most all programmes of the Institution the students are encouraged to take up the responsibility of conducting them on their own under the guidance of teachers in a successful way.

In the beginning of every academic year, soon after the admissions are completed, the Institution conducts Orientation Programme for the first year students. In that programme the students, faculty and other staff members are briefed about their duties, discipline, dress code, infrastructure and physical facilities, curricular aspects, sports and cultural activities, communication skill and personality development activities available in the Institution. In each of these programmes, they are incessantly briefed and educated about the values, duties, discipline and responsibilities.

File Description	Document
Any other relevant information	View Document

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11

Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institution every year celebrate the national and international commemoratives without fail. These programmes are made a part and parcel of Academic Calendar. Special guests are invited to inaugurate, deliver special lectures or perform time are events, which suits the occasion.

File Description	Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

The Institution from the beginning has been conducting various best practices in the academic and supportive domains. These include Add-on/Certificate courses, ICT implementation in academic and administrative functions of the Institution, conduct of special lectures and quiz, experiential learning,

personality development programmes, formation of various committees as a part of decentralisation and participatory management, conduct of annual law festival to give expression and exposure to the students in various activities, mentorship programme, organisation of moot court and mock trials, tolerance building and constitutional values, yoga and meditation, rain water harvesting, energy conservation practices and so on.

Among these Best Practices, the Institution wishes to present the Mentorship Programme and Law Festival as the two selected ones as under:

Best Practice-1: Mentorship Programme

1. Title of practice: Mentorship program sowing a seed for the success.

2. Objectives of the practice

- Realising the expectations of Vision and Missions of the Institution.
- Career enhancement: To help the mentee to learn the ropes and prepare for career advancement.
- Psychosocial Functions: To help the mentee to develop a sense of competence and clarity of identity.
- Learning from mentee: New technologies, new developments, important features of next generation.
- Sharing of suggestions, opinions and problems at personal or professional front.

1. The context

It was noticed that the students motivation level at the time of admission was generally low. These students not only have misconceptions, but also are unaware of the importance of the advocacy. The students need varied time to come out of their shell to face the demanding world.

These students need to be handled individually by setting reasonable goals and working on their confidence and independence. It is also understood that these students should be engaged in challenging activities and also need to provide with courteous negative feedback whenever necessary.

The Mentorship Program was started with a view of sharing the knowledge, advice, and resources from the mentor to mentee. While designing the programme care was taken to understand the present young generation mentality and the all round development for their future career opportunities. This programme was informal neither to, before commencement of the NAAC assessment and accreditations process. It gave an opportunity to straighten and create the documents, which part was not taken seriously earlier. It is respect only acknowledgement that it enlightened the Institution about the right way enriching the quality of education.

1. The practice

Mentorship Program always tries to help the mentee to achieve his/her career path by providing guidance, motivation, emotional support and role motivation and role modelling. The program allows discussing openly with the grownup students in order to work on the grey areas and highlight the positive side of an individual. During the discussion, inputs are provided by the mentor for the betterment of the mentee. The activities are then planned considering the overall requirement of the students.

Unanimously, the students expressed that being involved in the Mentorship program has made them more confident and inspired them to bring changes in their lives. They also spoke about the difference it made to their academic and personal growth and how empowering it was to be part of something larger than ourselves.

The problems faced during the implementation of the program were taken place:

- There were students who initially said they have their family and friends as their mentors and were reluctant to accept the concept.
- Some of the mentees were unwilling to accept the assigned mentors and took time to open up with them.
- Few of the times the mentees were not ready to accept their flaws and hence not ready to work on them.
- The mentors took hard time to make the mentees work for the activities assigned to them.
- The time was a major constraint. In case of professional course with semester system, managing time is a very big challenge.

1. Evidence of success

The Mentorship Program has been conducted from the past two years with required modification. The success of the programme is evident from the following areas of improvement

- Increase in attendance
- Increased participation
- Enhanced performance in all activities
- Lowered conflicts
- Creates conducive environment
- Built positive attitude and focus.

These observations are based on the statistical data and also the feedback from stakeholders like faculty and parents through various interactions and feedback from students.

1. Problems Encountered and Resources Required

The Mentorship Programme incorporates a diligent and informed approach, taking student participation to the next level making learning environment more competitive and interesting. The program has been modified over time. These were some problems in the initial phase as follows:

- Time table adjustments. Lack of time.
- Time slots for individual counselling.
- No/Less control over the back ground and support from home for such initiatives as the students are already grownups.
- The students' mindset is already set and hence needs more time to change.
- Students and parents apathy in the beginning.

Resource required:

- Counsellors.
- Mentoring place.
- Training for Mentors.

The Mentorship program is conducted simultaneously along with the regular academic session for LL.B students. The program focuses on personal and professional growth. The Perspective of the entire activities is as below:

Mentorship

- **Personal:**
 - Mentoring Session-To identify and improve student's learning.
 - Mentoring activities-Improve the confidence and remove stage fear.
- **Professional:**
 - Specialization Guidance-Session on selection of Specialization.
 - Career Guidance and Development-Bridge Courses and Add on Courses.

Best Practice – II

7.2. Best Practices- Annual Law Fest:

Title of practice: Annual Law Fest

For the purpose of expressing and exhibiting the hidden talents in students the Institution organises Annual Law Festival, generally in the end of the Academic year. Students are encouraged to participate in any one of the events conducted. The events are debate competition, quiz competition, limericks competition, essay writing competition, dance, skit, singing, dumb charades etc., The Students Law Forum constituted is entrusted with the responsibility of conducting the Law Festival. The

committee has students representatives as members to ensure participated management and to imbibe the qualities of leadership in organising and participating students. The outstanding performers in each event are awarded with prizes and certificates. The expenditures relating to this festival are borne by the Institution, management and Philanthropic contributors.

Objectives:

- 1.To enhance skill of students.
- 2.To provide the competitive spirit in an innovative process of mind and deal with learning aspects of legal education.
- 3.To give stimulative experience in varied areas of the legal profession.
- 4.To enhance the students' by organising skill, leadership skill.
- 5.To provide a unique platform to the students for sharing and honing their talents.
- 6.To provide some enjoyment.

The Context:

To provide a common platform for students this gave them an opportunity to showcase their talents. Through various events to be held in the fest the Institution helps in imparting varied knowledge required in legal practice.

Plan and Practice:

Every year the institution adopts a particular theme and organizes various events related to it. The college premises are also usually decorated accordingly, thus giving it all a cultural look. The Fest will be conducted for a week and the dress code will be maintained for those days. The last day will be the ethnic day hence the students will be dressed up traditionally. The fest will have the several events like debate competition, quiz competition, limericks competition, essay writing competition, dance, skit, singing, dumb charades etc.,

The events in the fest are designed in such a way that different facts of learning are highlighted and it will be helpful to discover the talent amongst the students.

The four aspects of the Law Fest are Planning, Team Work, Leadership and Multi-tasking.

Evidence of Success:

A huge number of students actively and enthusiastically participated in the event which includes skit, rangoli, quiz, debate, essay writing etc., It is a great platform to showcase students leadership and organisation skills. It gives opportunities to interact with peers and form new connections. While organising any event, students stumble upon new people and build their network. Most of these activities are group oriented due to which students get to know about people from different cultural backgrounds and interests. It not only enhance interpersonal and communication skills of students but also prepare them for the real world.

Problems Encountered and Resources Required:

Due to the huge scale on which the Law Fest operates, it is much more tedious to organise and implement successfully. All the students may not show interest in participating the competitions, hence it is a big risk to motivate and make the students to take an opportunity to exhibit their talents.

Organising and participating in fest activities need arduous efforts and dedications. It requires students to work for a fixed goal in unison and this eventually develop a sense of responsibility in them. It evaluates confidence and also teaches them how to work in a team and in various challenging situations.

- Score sheet, Timekeeping Aids
- Dress code
- Stage with event articles.

File Description	Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Mock trial

1. Title of Practice: “Mock Trial Aiding the students to become an efficient advocate”.

1. Objectives of the Practice:

- Increase proficiency in basic skills such as listening, speaking, reading and reasoning.
- Enhance understanding of the law and constitutional issues.
- Promote cooperation and healthy competition among students of various abilities and interests.
- Demonstrate student achievements to the community.
- Provide hands-on experience from which students can learn about the legal system, society and themselves.
- Provide a challenging and rewarding experience for participating teachers and attorneys from the community.

1. The Context

The Institution is known for transforming and empowering students, who come from diverse backgrounds ranging from underprivileged sections to affluent ones. One of the best practices of our Institution is **“Aiding the students to be an efficient advocate through Mock trial”**. It nurtures the potential of students, enabling them, empowering them to carve their professional paths and competence building.

4. Plan and Practice:

- **Plan:**

- Motivating the students to take part in the mock trial with interest
- Briefing the students about the advantages of participating in the mock trial.
- Preparing students in communication skills and personality development traits for the participation of students with confidence.
- The mock trial committee coordinates with other connected committees of the institution for the successful conduct of program.
- The head of the institution shall provide logistics for the conduct of the program.
- To invite the external practicing advocates as trainers- largely from Alumni members locally available.

- **Practice**

- The trial court layout and scenario was created on ground in the spacious hall or room by setting the furniture and office equipments accordingly.
- The pre-trial rehearsal was be given to the students, who are taking part in the mock trial.
- Proper recording facility - Electronic or manual - were setup in the hall.
- The dress protocol was followed.
- Preparing and presenting the case: Training was given by guest trainers, practicing advocates regarding the preparation of petitions and procedure of evidencing and cross examining etc.

5. Evidence of Success

Mock trial teams worked together as a collective unit. The plaintiff/prosecution were help to strengthen the defence case, attorneys help shape witness personalities and opening attorneys would edit closing arguments.

6. Problems Encountered and Resources Required

Mock trial is a highly structured activity. There are certain parts of the trial that all teams must go through, such as opening statement, direct examinations, cross examinations, closing arguments and more.

One major problem with a mock trial is that it requires too much of time for preparation. It is very difficult to determine with any certainty whether an unfavorable response, for example, is attributable to the litigator’s style, the themes that were emphasized, the demeanour of a particular witness, and the clarity of bit or any number of other factors. This problem will be present in any jury study, to some extent, but it is exacerbated by a full-blown mock trial run early in the process.

More time consumption: i.e. about 3 hours: Teams have 5 minutes for opening statements, nine minutes for closing statements and rebuttal, and 25 minutes for their case-in-chief (not including cross-

examination). A Mock Trial round lasts about 3 hours, but for the preparation it takes weeks together.

One more problem is that all the student participants will not be from final year hence they might have not studied procedural laws, so it seems to be difficult to follow the court procedure.

Depending on the type of trial, students should be selected to play the roles of attorneys. Witnesses, bailiff and court reporter. While distributing the roles students may feel discouraged when his expected role will not be given to them.

Mock trial training materials/resources:

- General Mock Trial Tips
- Score sheet, Timekeeping Aids
- Dress code
- Court room décor
- Cases of contemporary interest

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The Institution wished to go for NAAC assessment and accreditation for the first time. The very first experience of the faculty and staff is most enthralling and introspective with record to their duties and responsibilities. It is an eye-opening in the direction of individual and institutional quality enrichment. Learnt a lot many things and got the clear idea as to what a faculty is and what is the responsibility of the Institution and Management in their endeavour to create knowledge society. The activities conducted so far were not documented in a proper way. This exercise straightened the very responsibility of maintaining documents after completion of each event.

Concluding Remarks :

The Institution is a good old college in the district and committed to provide quality legal educations to the aspiring students of the District by providing the necessary infrastructure to translate its vision and missions into reality. The efforts to move for the NAAC assessment and accreditation has dawned the new inspiration, responsibility and commitment in the Management and the Institution. It heralded the opportunity to streamline the activities hither to conducted in an informal way to conduct in a professional manner. The importance of documentation of the events conducted was realised and carried out from the year 2015-16. The Institution acknowledge the opportunity given by the esteemed authority, that is NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>650</td> <td>848</td> <td>767</td> <td>863</td> <td>1284</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>337</td> <td>392</td> <td>312</td> <td>266</td> <td>222</td> </tr> </tbody> </table> <p>Remark : As per report , enrolled students in certificate/add on programs is much more than number of total student strength. So DVV has change the input as per 2.1.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	650	848	767	863	1284	2019-20	2018-19	2017-18	2016-17	2015-16	337	392	312	266	222
2019-20	2018-19	2017-18	2016-17	2015-16																	
650	848	767	863	1284																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
337	392	312	266	222																	
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2)Teachers</p> <p>3)Employers</p> <p>4)Alumni</p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above Remark : provided feedback has not reflected any year .</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected 																				

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
 Answer After DVV Verification: E. Feedback not collected
 Remark : proper feedback report has not provided by the HEI.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
138	134	123	129	94

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
53	53	53	48	48

Remark : DVV has made the changes as per looking at seat earmarked against admitted reserved students.

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
07	01	03	02	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
06	0	03	01	0

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	09	12	02	08

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	7	0	3

Remark : DVV has verified the ISSN number from UGC Care website and SCOPUS website.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	01	01	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	00

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
25	27	28	40	18

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	20	22	29	13

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4026	4730	6576	6317	4954

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2464	2100	3058	3427	2968

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30.96	22.19	19.95	16.97	20.59

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.05	1.40	19.95	16.97	20.59

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
109863	80794	53054	77809	52737

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0.53	0.78	0.53

Remark : DVV has made the changes as per the report provided by the HEI.

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : E. < 5 MBPS

Answer After DVV Verification: D. 5 MBPS – 10 MBPS

Remark : Provided bill has not reflected internet connection speed.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
31.32	22.35	21.33	16.97	21.33

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.63	0.10	0	0.21	0

Remark : DVV has made the changes as per expense of repair and maintenance in audited statement duly signed by CA. Audited statement for the year 2015-16 and 2017-18 not provided by HEI.

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : Provided report has not reflect any year.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	01	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	00	00	00

Remark : DVV has made the changes as per the report provided by the HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	01	01	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	03	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	02	00	00	00

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
23	12	19	20	15

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
23	12	18	19	15

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
39	06	03	02	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	03	02	02

7.1.6 **Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D.1 of the above

Remark : provided report has not signed by auditor.

7.1.10 **The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has select B. 3 of the above as per shared report of SI. No 1, 2 and 3 by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>77</td> <td>77</td> <td>43</td> <td>43</td> <td>43</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	02	02	02	02	02	2019-20	2018-19	2017-18	2016-17	2015-16	77	77	43	43	43
2019-20	2018-19	2017-18	2016-17	2015-16																	
02	02	02	02	02																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
77	77	43	43	43																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>337</td> <td>330</td> <td>312</td> <td>274</td> <td>222</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>337</td> <td>392</td> <td>312</td> <td>266</td> <td>222</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	337	330	312	274	222	2019-20	2018-19	2017-18	2016-17	2015-16	337	392	312	266	222
2019-20	2018-19	2017-18	2016-17	2015-16																	
337	330	312	274	222																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
337	392	312	266	222																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>70</td> <td>71</td> <td>63</td> <td>39</td> <td>34</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>69</td> <td>70</td> <td>62</td> <td>38</td> <td>33</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	70	71	63	39	34	2019-20	2018-19	2017-18	2016-17	2015-16	69	70	62	38	33
2019-20	2018-19	2017-18	2016-17	2015-16																	
70	71	63	39	34																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
69	70	62	38	33																	
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>31.37</td> <td>24.65</td> <td>23.73</td> <td>17.41</td> <td>22.35</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p>	2019-20	2018-19	2017-18	2016-17	2015-16	31.37	24.65	23.73	17.41	22.35										
2019-20	2018-19	2017-18	2016-17	2015-16																	
31.37	24.65	23.73	17.41	22.35																	

2019-20	2018-19	2017-18	2016-17	2015-16
31.37	24.65	23.73	17.41	1.13