



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SARASWATHI LAW COLLEGE, CHITRADURGA</b>
• Name of the Head of the institution	<b>Prof. Dr. M.S. Sudhadevi</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08194224549</b>
• Mobile No:	<b>9448665088</b>
• Registered e-mail	<b>slc.ctanaac@gmail.com</b>
• Alternate e-mail	<b>slc.cta1965@gmail.com</b>
• Address	<b>Near Akashavani, C.K.Pura Extension, Kelagote</b>
• City/Town	<b>Chitradurga</b>
• State/UT	<b>Karnataka</b>
• Pin Code	<b>577501</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Karnataka State Law University, Hubballi				
• Name of the IQAC Coordinator	Dr. N.D. Gowda, Assistant Professor				
• Phone No.	08194224549				
• Alternate phone No.	08194224549				
• Mobile	8867137156				
• IQAC e-mail address	gowda.nd@gmail.com				
• Alternate e-mail address	slc.cta1965@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://drive.google.com/file/d/1zX2gErQOtukK0aIVhiJ_-tH-UEXGsd9S/view">https://drive.google.com/file/d/1zX2gErQOtukK0aIVhiJ_-tH-UEXGsd9S/view</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://saraswathilawcollegeta.com/academic-calender/">https://saraswathilawcollegeta.com/academic-calender/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.45	2021	13/09/2021	12/09/2026
<b>6.Date of Establishment of IQAC</b>			30/07/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>06</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
01. Tumkur Zonal Level Model Assembly in association with Karnataka Institute for Law and Parliamentary Reforms, Bengaluru on 23.12.2022.		
02. Zonal Youth Festival (Bangalore Zone II) in association with Karnataka State Law University, Hubballi on 09.02.2023 & 10.02.2023.		
03. National Level Seminar (Online) on the occasion of International Women's Day in association with R.L Law College, Davanagere on 08.03.2023.		
04. Free Medical Health Check-up and Blood Donation Camp in association with Basaveshwara Medical College and Hospital, Chitradurga and Nehru Yuva Kendra, Chitradurga on 14.06.2023.		
05. Organized 02 days National Level Conference on Relevance of Unenumerated Rights with in the Constitutional Framework in association with Karnataka State Law University, Hubballi and other 06 colleges held on 10.08.2023 & 11.08.2023.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To conduct Constitution Day	In association with District Legal Services Authority, Chitradurga and Nehru Yuva Kendra, Chitradurga on 26.11.2022 college has conducted Special Lecture on 'Basic Structure of the Indian Constitution'
To conduct Awareness Programme on 'Prevention of AIDs' the occasion of World ADIs Day	In association with Karnataka AIDs Control Board, Bengaluru, District Administration, Chitradurga, Zilla Panchayath, Chitradurga, District Health and Family Welfare Department, Chitradurga and District AIDs Control and Prevention Unit, Chitradurga on 08.12.2022
To conduct Zonal Model Assembly	In Association with Karnataka Institute for Law and Parliamentary Reforms, Bengaluru Tumkur Zonal Model Assembly on 23.12.2022.
To conduct Legal Awareness Programme	In association with District Legal Services Authority, Chitradurga and Chinmuladri National High School, Chitradurga collage has conducted Awareness Programme at Chinmuladri National High School, Chitradurga on the topic 'Domestic Violence Act' and 'POCSO Act' on 14.02.2023 and also conducted in Govt. High School (Kote), Chitradurga Awareness Programme on 'National & International Provisions of Abolition of Child Labour and Child Labour Act' on 12.06.2023.
To conduct Greenery Initiatives at the District Court Premises, Chitradurga	In association with District Legal Services Authority, Chitradurga and Nehru Yuva

	<p>Kendra, Chitradurga under the banner of Swacch Bharath Initiated college has conducted the Cleaning the College Premises on 12.01.2023 and District Court, Chitradurga 29.01.2023.</p>
<p>To conduct Legal Aid Awareness Programme</p>	<p>In association with District Legal Services Authority, Chitradurga college has conducted Awareness Programme at Pallavagere Viillage- Chitradurga Taluk, Dindavara, Pilali and Mavinamadu Villages of Hiriyur Taluk.</p>
<p>To conduct Awareness Programme on Health</p>	<p>In association with District Government Hospital, Chitradurga, Basaveshwara Medical College and Hospital, Chitradurga, District Health and Family Welfare Department, Chitradurga, Karnataka AIDS Control Board, Bengaluru, District AIDS Control and Prevention Unit, Chitradurga on the occasion of World AIDS Day, World Mental Health Day, World Leprosy Day, World Cancer Day, World Anti Tobacco Day, World Blood Donar Day Free Health Checkup &amp; Free Dental Checkup programmes at Pallavagere Village and in the Institution.</p>
<p>To conduct Awareness Programme on Importance of Voting</p>	<p>In association with District Election Commission, Chitradurga conducted Voters Awareness Campaign Successfully.</p>
<p>To Propagate Government Schemes</p>	<p>In association with District Legal Services Authority, Chitradurga conducted Awareness pogramme on Cybcer Crimes, General Health Insurance and Vehicle Insurance, Fire Disaster</p>

	Management
To conduct Special Lectures	Conducted Special Lectures on Create a Scientific Temparment among Youngsters, Drafting, Pleading and Conveyance, Maintenance under Hindu Law, Environmental Law, Civil and Criminal Pleadings, Women Empowerment in India a Myth or Reality, Women Empowerment and Constitutional Provisions to promote Equality and POCSO
To conduct important National and International Days	Conducted National Voters Day, Martyr's Day, Youth Day, National and International Womens Day, World Water Day, Anti Terrorism Day, World Bicycle Day, World Environmental Day, World Food Safety Day, World Day against Child Labour, World Blood Donar Day, International Yoga Day, World Day against Human Trafficking, National Sports Day,
To conduct Intercollegiate level Sports Tournament	In association with Karnataka State Law University, Hubballi the Institution organised Intercollegiate Floodlight Kabbadi Tournament on 09.06.2023 & 10.06.2023
To conduct Annual Special NSS Camp	In association with Karnataka State Law University, Hubballi the Institution had organised 07 Days Annual Speciaal NSS Camp at Pallavagere Village, Chitradurga from 04.08.2023 to 10.08.2023
To conduct Bengaluru Zonal-II Youth Fest	In association with Karnataka State Law University, Hubballi the Institution conducted Youth Fest Programme on 09.02.2023 and 10.02.2023.
To conduct Law Fest	The Institution conducted

	SAMBHRAMA LAW FEST a Week Long Programme from 03.07.2023 to 08.07.2023
To conduct Education Tour	The Institution organised Education Tour and visited Central Jail, Bengaluru and Forensic Science Laboratory, Bengaluru on 23.06.2023
To conduct Special Demonstrative Lecture on Yoga	Conducted Demonstrative Lecture on Yoga by External Experts on the occasion of International Yoga Day on 21.06.2023.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Saraswathi Education Society (R.), Chitradurga Governing Council	17/06/2023

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	05/01/2023

#### 15. Multidisciplinary / interdisciplinary

The Institution has already adopted integrated Interdisciplinary, Multidisciplinary and Trans-disciplinary courses to enhance skills of advocacy and employment opportunities. Besides class room teaching, the students are exposed to experiential learning by adopting Learning Through Participation (LTP) methodology and are given an extensive training in Mooting Skills, ADR techniques, Internship, Visit to the Prison and other offices,

Research Institutions, Spiritual Centres, Field Visits. Extensional Activities on Consumer and Environmental Law Awareness programmes are organized through the Committees constituted by the college. The imparting of legal education is done in a holistic manner involving a variety of courses important for the advocates and other related profession. Hence, the college has created different departments for various courses. The institution has been striving to do better through community-based research. Along with these efforts, based on the suggestions of the stakeholders college has introduced value added / certificate courses.

In our institution, through Multidisciplinary education system, students are given more opportunities to study by selecting interested and employment oriented, Skill Enhancement Course (SEC) along with their core subjects in offered degree programmes.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions for courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Commission, affiliated University and Higher Education Council Govt. of Karnataka from time to time. The student can earn up to 50 per cent credits from outside the college /university where she/he is enrolled for the degree programme.

College has already oriented students about the importance of getting enrolled online courses



through SWAYAM, MOOC platform. The students have to mandatorily complete the Law and Multi-disciplinary and Trans-disciplinary courses of their choice which will be evaluated and added after the duration of the programme. The academic credit will be added to the academic credentials.

**17.Skill development:**

The present professional arena gives utmost scope for skills abilities in addition to graduating the Law programme. In our college, students are trained to acquaint with relevant skills which would help them to unveil their creative potentialities. Further more, college takes all the necessary steps to provide versatile knowledge to make them updated and combat the challenges of life. Thus, college assures the holistic development of students. To strengthen the technical and soft skills of the students, the Institute deploys several quantitative and qualitative tools to measure the training needs and map the talent of the students to decide the training programs to enhance their skills including Advocacy Skills, Soft Skills, Aptitude Skills and Technical Skills.

The institute aims at equilibrium growth to suit the student's career goals and societal needs. Apart from this, the Institute also organizes programs to cover the areas including Critical Thinking and Problem Solving, Emotional Intelligence, Confidence Building and Decision Making Skills and Creative Skills. The institute imparts the above skills through career development and training programs and placement cell. Trainers and Experts from industries are also deployed for

the same wherever required. The implementation of skill based activities and innovative programmes have been incorporated in the curriculum in the practical components in courses of ADR, Jurisprudence, Family Law, Law and Social Transformation in India, Research Principles and Drafting, Environmental Law, Law of Banking etc. as value based education components.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Though majority of the students enrolled are influenced with regional language, to gain minimum English communication skills, college regularly guiding students to undertake spoken English courses which is apart from course curriculum. As majority of the learning resources are available in English, this practice has helped the law students to gain communication skills. As per the KSLU directions we have included Kannada Kali (learning Kannada) as one of the courses introduced to non-kannada students and those who have not known Kannada as their first language in Primary or at the secondary school level to comply with the bilingual policy.

Teachers may also utilize the materials of e-content to impact the best to the students' community. The Institution has been preparing to regularly offer courses on value based education including the development of Resilience, Ethical, Constitutional, and Universal human values. Building character and creating holistic and well rounded individuals equipped with the key 21st century skills is one of the mottos of the institution. Celebration of all National important

days has helped to create awareness on societal issues and has imbibed patriotism among the student fraternity. Establishment of various clubs for sports and cultural, photography, extension activities, nature friendly programmes, research, gender etc. for up skilling of the students. Since the practice of Law is almost in Courts and Higher Judiciary therefore, English is the Medium of instruction for all Law programmes however, students are permitted to study through State or Regional languages.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In this regard the college gets ready to prepare the students for future employability. Karnataka State Law University wants to impart the practical knowledge and make them analytical. The institution reinforces the students to imbibe the practical wisdom. The responsibility of the designing curriculum and framing the syllabus for all UG programs rests with the Karnataka State Law University. Teachers of our college from different subjects are members of BOE and BOS of University and contributed their expertisation is rendered to strengthen the course curriculum. They provide need based inputs and inclusions in the syllabus by giving their proposals and advice. There are ranges of courses and programmes are categorized in compliance with local, national and global trends and needs of job market, creating a link between the Course Outcome and Program Outcomes, for each lesson and assessment is called CO-PO Mapping. To attain the PO and CO, college has given utmost scope to full time teachers to get updated and accordingly provided necessary facilities for the

purpose from time to time. It helps to encourage and apply Outcome Based Education in our college for attaining a futuristic approach towards education along with improved learning outcomes

The Institution has following syllabi as per the BCI norms, KSLU guidelines and the statutory body of the College Board of Studies. Hence, we are following the OBE pattern on a large scale and whichever course demands. The institution insists the faculty in consultation with the course experts to prepared the course plan on outcome based wherein the objectives of the course, outcome, framing and drafting of question papers, evaluation pattern of examination, employability etc., are included in each course module to enable students to follow and understand the course requirements.

#### **20.Distance education/online education:**

The Distance Education programmes relating to Law are not extended by the BCI except Certificate Programmes, short-term courses and other training imparted in specific areas of Legal education. The institution offers certificate courses on Personality Development Skill, Basic Computer Course, English Grammar Course, and Kannada Language Course.

In addition to the offline classes, most of the core subject teachers upload the recorded lectures and made it available on college website and some of them also created their own YouTube Channel to facilitate the recorded lectures. During the current year, college is intended to educate students to opt for online courses through SWAYAM, MOOC, etc.

## Extended Profile

<b>1.Programme</b>	
1.1	<b>91</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>447</b>
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>90</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>86</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>08</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	14
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	109.05
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	27
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Karnataka State Law University, Hubballi. The college is confined to follow the structure of the course curriculum framed by the University. For the modification, revision of course curriculum, University seeks suggestions and recommendations from affiliating colleges.

The BOS of KSLU collects the suggestions and recommendations from the faculty members of affiliated colleges before modification / revision of any course curriculum. To enrich the course curriculum of prescribed syllabi, college prepares comprehensive calendar of event which includes the activities with regard to curricular, cocurricular and extracurricular activities to be conducted for the academic year and accordingly students are given ample scope for field visits, study tours, Assembly visit, Trial Courts and High Court visits. For the effective delivery of course curriculum and its documentations accordingly, Principal convene the staff meeting prior to the commencement of academic year. After getting the overall suggestions from faculty members, the overall Plan of

Activities to be conducted during the academic year is scheduled and the same is published on college website, college notice board. IQAC Co-ordinator and Principal regularly monitor the implementation of plan of action periodically.

To encourage every committee Plan of Actions, college facilitated financial provisions for the conduct of enrichment programmes, special lectures, field work, augmentation of equipments, infrastructural facilities. Faculty members are encouraged to attend seminars, conferences, workshops at different level and publish the research articles. College has collaborative activities with neighbouring Institutions through which subject related special lectures been organized regularly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/1.1.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/1.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Based on the University calendar of events, college prepares its calendar of events. During the orientation activities for the freshers, they are instructed about the code of conduct and rules and guidelines with regard to compulsory attendance to theory, Internship Activities, pattern of internal examinations, unit tests. Student's active participation in cocurricular and extracurricular activities is tracked through proper maintenance of attendance register. Students who could not able to attend their classes due to active participation in sports, cultural and extension activities, for such students, majority of the core subject teacher do engage extra classes, provide them necessary learning resources and encourage them to focus on career prospects. Students, who are finding difficulty in some of the subjects, college conducts, remedial classes so as to cope up the course curriculum, provide them additional study materials. Slow learners are encouraged to actively involve in every cocurricular activities. The various activities like internal tests, Assignments, group discussions are the regular activities of the Institution.

The committee conducts the internal test as per the schedule. Students are well informed about the schedule of internal tests

before one week. Every faculty have to evaluate the answer sheets and submit the tabulated statement marks to the Examination Committee for the purpose of documentation. The performance of the internal test is analysed and identified as slow learners and advanced learners. Model answer sheet is also demonstrated so that low performance student can get motivated to prepare efficiently in upcoming tests and semester end examination.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/1.1.2.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02



File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

704

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

704

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues pertaining to Professional Ethics, Gender, Human Values Environment and Sustainability are highlighted in some

of the subjects. These courses familiarize students towards the socio cultural issues and encourage them to find appropriate solutions for building a better society and environment. Being an affiliated college it meticulously follows the curriculum prescribed by the University. The university integrates crosscutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

In association with NSS, Eco Club, Red Cross and Student Law Forum, college regularly conducts various extension activities and to inculcate the social concern and moral responsibilities among the students, college regularly invites experts, environmentalist, academicians, etc., to deliver special lecture on cross cutting issues. College is surrounded with good number of plants, trees including medicinal plants and regularly conducts awareness programmes on greenery initiatives within the campus and also in association with Forest Department, promotional activities at the neighbourhood Institutions, villages been conducted regularly. College has Eco Club. The club regularly promote ethos of conservation of water by minimizing the use of water.

The cross cutting issues are reflected in some of the subjects i.e., (a) Indian Constitution (b) Environmental Law (c) Human Rights (d) Consumer Rights (e) Family Law (f) Civil Procedure Code (g) Criminal Procedure Code, etc. During the year, college has conducted good number of special lectures and activities on cross cutting issues with the holistic intention of inculcating the social values and responsibilities among student's lawyers.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

416

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drive.google.com/file/d/1dg17RMP6uT59A7FuNLq3BYEoornaFizp/view">https://drive.google.com/file/d/1dg17RMP6uT59A7FuNLq3BYEoornaFizp/view</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Admission Committee seeks the academic interest of the students who aspire to become lawyer. This process has helped the Institution

to facilitate students by providing additional coaching, bridge course for students and also conduct of orientation programme to inspire the students to cope up the course curriculum. The activities for slow and advanced learners - Slow learners The Institution has a well defined process to cater to the needs of slow learners and enable them to graduate successfully. It includes conduct of remedial classes, providing additional study materials, mentorship mechanism, language trainings, workshops, tutorials facilitating Audio-Visual materials, motivating them to actively involve in every activities of the college, guiding them to prepare assignment, regularly monitoring the performance in internal tests, semester end result, etc. All these efforts resulted in keeping excellent track record in passing percentage. Strategies for Advanced Learners: The advanced learners are the motivators for slow learners. They contribute to laurels and accolades of the college. College collects the suggestions with regard to teaching learning processes from Advanced learners, Class Representatives, General Secretary, etc., and accordingly college implements them on top priority. The following are some initiatives has taken for advance learners.

- To inculcate the leadership abilities, scope is given to organize and conduct Law Fest, Mock Trials and Moot Court.
- Students are guided and trained by the faculty coordinators.

To create the academic interest, college regularly invites academicians, professionals, entrepreneurs to deliver special lecture based on current trend and course curriculum.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
447	10

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution adopts student's centric methods that focus on overall development of the students. The college has a desirable and value based methods to explore the abilities and strengths of students. The experimental and problem solving methods are used for overall development of the students. Experiential learning: In addition to the theoretical classes, students are given utmost scope to understand the depth of the subject. In view of this, college has constructed Moot Court room, Computer Laboratory, Network Resource Centre, etc. Every faculty members do provide sufficient assignments to gain knowledge and develop skills and ultimately to become a prominent lawyer once he/she completes their graduation.

Participative methods: The participatory learning methods are introduced in the classroom activities. Students are provided a platform to participate in learning, interacting, expressing and exploring different concepts of subjects. They learn through observing, listening, and writing, presenting and discussing process. ICT based seminars and presentations, value based special lectures, and group discussions are involved in these methods.

Problem solving methods: To develop the analytical and critical reading habits, students are given case study. They are guided by the respective faculty members. Every students have to actively participate in cocurricular activities during the course of learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.3.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has enhanced bandwidth of internet connectivity to ensure the easy access of e-learning resources. The Institution regularly conducts professional development programmes to teaching fraternity for effective delivery of course curriculum. During the assessment period, all the teachers are guided and trained by external experts on effective usage of ICT for effective teaching learning processes. The Institution has facilitated with well configured computer, e-learning resources. Smart boards are mounted

in 10 classrooms with ICT enabled. This has given scope for delivering the lecture very effectively. College has provided high bandwidth internet connectivity and Wi-Fi provisions. To facilitate the online access college has subscribed for INFLIBNET N-List and Librarian has developed and implemented Digital Library Website through which faculty members and students at large can able to access sufficient e-learning resources pertaining to existing course curriculum, academic journals, competitive examination study materials and also students are given training to utilize the available resources effectively and also college has subscribed for digital library which gives scope for accessing databases, study materials, e-scholarship, skill and competitive examination related study materials. The college library has Network Resource Centre for accessing the e-learning resources and recorded lectures. The faculty members used Google classroom, Google meet, Teach mint app, Zoom and YouTube channel for teaching in order to cater the needs of the students learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The internal assessment is the mirror of the success of teaching,**



this helps in upgrading the graph of the students academic success. The orientation program held at the beginning of every academic year, inform students about PO's, CO's, the evaluation process, pattern of allocation of Internal Marks. Parameters for Internal Assessment: Each course is with the weight age of 80 Marks for theory and 20 internal marks. College has put a parameter for finalizing the internal test. To allocate the 20 marks for internal tests, parameters involved are Internal Test-10 marks, Assignment-05 and Seminar -05 marks, based on the performance of the students, internal marks are uploaded on university portal. Mechanism of CIE: Every faculty member regularly announces during the class about the compulsion of attending classes and must maintain minimum of 70% of attendance as per the guidelines. Similarly, students who have participated in extension activities, NSS special campus, etc., after finding the validity of absentees, most of the faculty members do engage extra classes, provide additional study materials so as to enabling them cope up the course curriculum. College has active Internal Examination Committee. The Committee conducts Internal Tests as per the Calendar of Events. After evaluation of answer sheets/assignments are shared with students and pattern is discussed. The internal assessment results are displayed on the notice board at the end of the semester. This has resulted the overall cumulative record of students reflected the progression in the pass percentage in university examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination Committee addresses grievances related to internal assessment marks. The committee is set up at the college level to sort out the issues related to attendance and internal assessment and all other queries. The committee promptly deals with mistakes/errors related to attendance, internal assessments of the students. Assessment method is used to monitor and measure learning after teaching. Assessments of students learning are done using assignments, projects and remedial classes. Practical examinations are conducted in clinical course subjects. The overall performances of students are evaluated through internal examinations, submission of assignment and active participation in co-curricular and extracurricular activities and performance in semester end result.

After the announcement of semester end result, students are made known about the time limit for applying revaluation, challenge evaluation, etc. Students who found injustice in allocation of marks, they are guided and counseled by concerned subject teacher for applying revaluation and challenge evaluation. The process is governed by Karnataka State Law University, Hubballi ordinances. The Faculty and administrative office staff of the college guide regarding revaluation and photo copies of answer sheets. For errors like mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in allocating marks in examination branch and correcting discrepancies. During the assessment period, some of the advanced students who complained about the erratic evaluation and low marks are guided to apply for revaluation. The result of those students impacted in getting more marks after revaluation compared to central evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The graduate attributes of the students are derived from the vision, mission and goals of the institution. The POs and COs which are holistic development of career prospects of students are displayed on the website and the same is communicated to students during orientation programme. As and syllabus revised / modified, college deputed faculty members for orientation organized by University. Graduate Attributes At the successful completion of the programme, the graduates will be able to gain specific knowledge and apply skills acquired to solve complex problems. Translate their learning for betterment of the society and environment. This information helps the students at the time of admission. Moreover at the beginning of academic year, new comers especially for LL.B(3yrs) and B.A LL.B(5yrs) are acquainted with the information about programmes and courses through orientation programme for fresher's organized by the IQAC. The subject teachers communicate the students about the course outcomes and programme out comes. They are informed about the possible career opportunities after the completion of the programme prescribed. The PO and CO is clearly mentioned and published on college website. Students who seek admission, the same

is also well informed to students. The Programme Outcome is analysed and the outcome of the passing percentage is communicated to stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.6.1-1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.6.1-1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To attain the PO, and CO the college has augmented infrastructural facilities, enhanced good number of learning resources, developed students centric atmosphere, provided internet connectivity along with Wi-Fi provisions, upgraded class rooms with ICT enabled, conducted orientation programmes, special lectures, remedial classes for slow learners, encouraged advanced learners to take active role in every curricular, co-curricular and extracurricular activities. A Common structured mapping is planned for all the programmes, Course Outcomes (CO) to be mapped against Programme Outcomes (PO) and Programme Specific Outcomes. The assessment method for every student is to be done based on the cycle tests, assignment and semester end examination. The effective feedback system of the college enables the institution to evaluate the attainment of Programme Specific Outcomes. The students of the college provide inputs on drawbacks, limitations, constraints and merits in teaching and learning. Feedback is also collected to assess the performance of the faculty members. Following is the list of attainment evaluated by the IQAC -

1. Remedial classes for the slow learners has impacted in their academic proficiency in semester end examination.
2. 03 outgoing students have started their profession as District Judge and APP.
3. Out of 86 outgoing students, 44 students have passed in semester end examination.
4. 02 students have qualified in Judicial Main Examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

44

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/FEEDBACK-2022-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social commitment is an integral part of the institution mission. Student and faculty programs emphasize the critical significance of social outreach programs for holistic development and integrated learning. The institution conduct neighborhood community activities and value based activities through various committees, Forum and cells. All the students are encouraged to participate in extension activities /outreached programs. The activities of the cells, Forums and Committees focus on the concept of campus- community partnership engaging the students with realities in the society and creating a mindset to extend a helping hand those in need. The important activities include celebration of International Yoga Day, World Environmental Day, Women's Day, , Sadbhavana Day, Teachers Day, Gandhi Jayanti, National Legal Service Day, Tobacco Day, Cancer Day etc. and participation in community development programs, Health awareness program, Gender Sensitizing Program, Environmental

AwarenessProgram, Aidsawareness, awareness on National Voters Day, Plantation, Blood Donation Camp,Health Checkup Camp, awareness on child Marriage and Domestic Violence,Awareness on Anti Terrorism, Awareness on Child labour etc. throughout the year.The activities conducted in and out of the college enhance the student's academiclearning ability and inculcate the values and skills in them. The NSS special camporganized by the institution provide opportunities to the students to stay in neighborhood community to understand the rural life, analyze their dynamics andobserve the functioning of local community and voluntary organizations. Besidephysical labor they arrange programs on legal awareness, Social Interaction andcultural activities through skits and plays during the camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5881

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

90

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year



15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is situated in the heart of the city, of Chitradurga. The total area of campus is 1973 sq.mtr. The site was allotted by the Municipal Corporation, Chitradurga in the year 1984. The college building is constructed on the own site with a built up area of ground floors- 768.37 and First Floor- 6945. New building is constructed in the same campus ground floor passage and Board Room- 1509, First Floor- 3705. The build has ground floor and first floor accommodating the Management Room, Principal Chamber, Administrative Block, Moot Court Hall, Staff Room, Legal Aid Centre, Multi Gym Room, Sports Room, Auditorium, Computer Lab spacious New Ladies Lounge, Gents Rest Room, Vehicle Parking Place. As per the norms of University and Bar Council of India. Adequate natural lighting and ventilation are ensured. The college is with lush green, plants, trees and flower plants, pure drinking water facility, besides the bore well having facility of bore well which yield sufficient water. Campus is felicitated with rain water harvesting physical facilities. The board room, principal's chamber, administrative office, class rooms, auditorium, moot court hall, computer lab, staff room, digital library and other blocks of the building are property furnished with necessary fittings to suit the clean and hygienic environment in the building campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1SmctmHtsP5RExfHOelScMO8T7Pe2R_aQ/view?pli=1">https://drive.google.com/file/d/1SmctmHtsP5RExfHOelScMO8T7Pe2R_aQ/view?pli=1</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has given importance of extracurricular activities on institute well established encourages and facilitates the students to participate in various activities to ensure skills of students. The cultural activities includes the by conducting of debate, cooking without fire, reels shows, utility out of wastes, poke fun, mad adds, rangoli, dance, fashion show, dumb charades and best stall, musical competitions, folk orchestra, singing of folk songs, patriotic songs, skits, dramas and so on. College has permanent physical education director who is specialised in Kabbaddi. Gives utmost importance to students for both indoor and outdoor games. Indoor games like chess, carom and weight lifting. Similarly 16 equipment of gymnasium. Built up area is 45.58 sq.mtr., auditorium is 18.71 x 12.15 sq. Mtrs. The outdoor sports and games conducted in sports of PPS filed and Onake Obavva Stadium. The events include kabbaddi, valley ball, throw ball, tennicoit, cricket, athletics, foot ball, hockey, yoga and meditation practices will be practices periodically in the Institution auditorium to inculcate the healthy habits of yoga and meditation to make the students physically sound.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

109.05

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated with integrated Library Management Software (ILMS). Efforts are made to automate the library by procuring ICT equipment and instrument. The details of software installation and invoice issue by the software company is given below. Software installation name of ILMS, Easylib VB. Software nature of automation. Entire Library Automation Software (partially) Library is automated using Integrated Library Management System (ILMS):

- Name of the ILMS software : Easylib VB software nature of software.
- Nature of Automation : Library is a Fully Automated
- Version : 4.4.2,.

Entire library automation software Partially Library has a book collection of 13,956 books , Proper organization of the library necessary materials ,Tables, Chairs And Racks, . Software is upgraded time to time against the regular Annual Maintenance Contract. One terminal is reserved for students to search

information of availability and issue of Books. Varies types of reports can be generated with the use of above mentioned software which is useful for various committees and inspections from time to time. The institution library is automated thorough the efforts are made to automate the library by creating extension room for usage and reference with ICT facilities. Full library is facilitated with WiFi . The software version fully supports Unicode and provides federated searching with customizable looks.For usage of students extension Reference room were provided with Wifi usage. Library also provision of usage for staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/4.2.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.26

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for Internet access in educational institutions due to evolving standard of education and flexibility offered by the Internet. Educational Institutions require cost efficient comprehensive solution that offers all the advanced facilities and features in single platform with single point of contact for technical support. The Institution is aided one by the Government of Karnataka even though in a restrictive collection additional fees and IT infrastructure from the students. However, Governing Council of the Management endeavoured to create IT facilities in the Institution. Out of the available resources, currently we are using BSNL line 50 MBPS with WiFi facility to student at the College, Library, Administrative Office, Principal Chamber and Staff Room, Classrooms, Golden Jubilee Auditorium are equipped with IT facilities with UPS, LAN. During this year 03 classrooms were upgraded with ICT enabled and provided internet connectivity with enhanced speed. Library is fully computerised by automating the issue of books with bar code reader, the library covers all the sufficient syllabus subject books, excellent resources for self learning. Available bandwidth; 100 MBPS (for faculty, student and staff) available in administrative office, staff room, classrooms, library and principal chamber.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

109.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is established systems and procedures for maintaining and utilising physical academic and support facilities to create the necessary infrastructure. Our esteemed Management regularly supports the Institution in fulfilling its Vision and Mission statement

**Building:** Management regularly invites qualified Engineer to overview the fitness of the building and he is entrusted to ensure the proper maintenance of the building from time to time.

**Classrooms:** Menial staff is entrusted to maintain all the class room prior to commencement of the classes on all working days. Similarly, 07 class rooms with ICT enabled are regularly checked its operations and smooth functioning. In the case of any repairs, maintenance, college calls qualified and experienced technician for the maintenance of these equipments.

**Laboratories:** College has a computer technician. It is he who regularly monitors the proper working of every desktops, printers, monitors.

**Garden:** Menial staff is entrusted to maintain the garden. Regular watering is poured to ensure the greenery atmosphere within the campus.

**Technology:** College has provided internet connectivity and also wi fi provision. The internet connectivity is extended to IQAC, Principal's chamber, Administrative Block, Library, NRC, Computer laboratory and all the class room. In the case of any internet problem, IQAC invites the service provider technician to rectify and set the internet speed accurately.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

335

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/5.1.3-WEBLINKS.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/5.1.3-WEBLINKS.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

47

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student's council has a significant role to play in academic and administrative working of an Institution and it develops leadership qualities and certain other life values among the students. The meritorious students have been selected as President and General Secretary of the Student Council. The student representatives are included under various committees / cells. They are; IQAC: The composition of the cell selects a student representative from final year student as a member. Legal Aid Cell: 02 students are selected based on their academic achievements. Throughout the year the cell organises legal aid camps, village surveys, experiential learning, moot courts and mock trials. Cultural Committee: Student who has highest certificate of achievements in Cultural event is selected as representative of this cell and the committee organises annual Law fest and other cultural activities. Sports and NSS Committee: Any student who has recorded highest achievements in Sports and NSS event is chosen as Secretary of the committee and this committee conduct annual sports, NSS special camp and extension activities with help of Eco club. Library Committee: The class representative of final year students are selected as a student representative for this committee. Women Empowerment Cell: 02 Girl students are selected from Class Representative as the member of the cell. Human Rights cell: The purpose of the cell is to identify and analyse the challenges, opportunities and to secure respect for Human Rights, democracy and the rule of law.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Saraswathi Law College has a registered Alumni Association with its Reg No: DRCT/SOR/1024/2022-23 Karnataka Co-Operative Societies Registration Act, 1960. Alumni Association bridges the widening gap between the former students and the institution to keep them in touch with the present growth, development of the Institute. The Alumni Association of the college was officially formed in the year 2015 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement processes of the Institution. The Alumni who have been successfully developing their services in various Judiciary and in practice went on putting their contribution to enhance the quality culture. The association organizes a meeting in the first month of each academic year. It has a pivotal role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the

institute and the society on the other. College has given ample scope to Alumni Association. Their guidance and support to the students have helped enormously during the last 09 years. During the current academic year, following are some of the remarkable contributions by the Alumni Association -

1. Contributed financial support of Rs.19,500/- for conduct of co-curricular activities.
2. Some of the alumnus of the college, delivered special lectures on current trends and regularly motivated students on competitive examinations.
3. Donated 03 LCD projectors for creating class room with ICT enabled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution has organizational structure for effective decisions making and its implementation. The vision and mission of the institution also related to the nature of governance perspective plans and participation of the teachers in the decisions making bodies of the Institution. Vision: Our vision is to develop the institution in to an excellent centre of higher education in this region, empowering the students of rural background through knowledge and skill, strive for sustainable quality development. Mission:

- To promote and practice the quality in impacting higher learning methods and skill development

- To adopt innovative and modern technology in teaching learning methods and skill development.
- To create awareness on human values, social commitment and culture
- To ensure optimum use of the available human and physical resources for sustainable development.
- To promote participation of all stakeholders in the development of the Institution.
- To build the confidence level of the students of rural background.

Our Institution has a participatory administrative structure which involves the teachers as well as the students in college administration from the lowest to highest level. The decision-making body within the college, consists of faculty and student representatives of the college. All body members meet regularly to discuss all administrative and academic matters. To enhance the professional abilities among staff both teaching and non teaching, college has invited experts, professionals to train the staff. To ensure that participative management functions effectively to lead the students towards its vision the college has been closely monitoring various feedback received from all stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegecta.com/vision-mission/">https://saraswathilawcollegecta.com/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has a participatory administrative structure which involve the teachers as well as the students in college administration from the lowest to highest level. In day- to-day administration of the college the transparency is reflected at decisions making. The Institution is registered under the Saraswathi Education Society (R.). It is the registered body functions as per the norms of the UGC, Governs the affairs of the aided stream and government grants of the college. The decision-making body within the college, consists of faculty and student representatives of the college. All body members meet regularly to discuss all administrative and academic matters. The College Governing Council consists of the representatives from the management, Institution's

principal, educationists, professional experts and alumni members, besides, the nominee of the Karnataka State Law University. The College Governing Council, further decentralise and delegates the conduct of activities to the different committees formed for the specific purpose. The respective committees meet periodically to plan, execute, document and review the activities conducted during the year. The Principal of the Institution collects the reports from all the committees and present the consolidated reports to the College Governing Council. The College Governing Council, with its approval and recommendations submits to the Saraswathi Education Society®. The Management, at their meetings discusses thread bare, the reports, requirements and recommendations submitted by the College Governing Council and provides necessary support to the Institution on priority basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is an affiliated one to the Karnataka State Law University and has to follow the Curriculum as decided and delivered by the University. Besides, the College has to start as many certificate and add on courses to imbibe the additional knowledge and skill in students needed to perform well in the examination. The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The head of the institution plan the various activities keeping all these aspects in mind for the purpose of betterment of students, conducted some activities for students in the curricular, extracurricular activities and also provide Free Legal Aid to the Poor and Needy People. Some of the senior faculty members of the college have delivered special lectures on course curriculum based on the invitation extended by neighboring Institutions. Almost all the teachers engaged virtual mode of teaching using ZOOM, Teach Mint, Google Class, etc. For the current academic year, faculty members have published research articles in reputed academic journals and Organized Seminars, Conferences, Workshops and Special Lectures. Further, following are some of the strategic plans successfully implemented during the year



- (1) Completed the ongoing construction of the building. (2) Organized Tumkur Zonal level Mock Assembly. (3) Organized Bengaluru Zonal level Youth Festival. (4) Organized Karnatak State Law University Inter Collegiate Kabaddi Tournament. (5) Constructed a new staff room, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf">https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a cooperative Management. Our esteemed Management regularly visits the Institution and guides the staff and provides all essential provisions and facilities for the smooth functioning of curricular, co-curricular and extra-curricular activities. The Principal guides the college in academic progress, admission, staff recruitment, and administrative matter. Principal madam is the chairman of staff council, IQAC, anti-raging cell, disciplinary and the library advisory committee. The IQAC helps the principal in overall administration which involves the planning of the academic calendar and its implementation. The Institution is one of the law colleges in Karnataka, which receive the financial grants by the Government of Karnataka. Therefore, it is mandatory to follow the service rules, financial procedures, reservation norms and the infrastructure as per the Government rules and regulations and UGC, BCI rules and regulations and also Government policies. Based on the requisition by the Institution, our esteemed Management empower the Principal to recruit adhoc full time teachers till the government permits for regular recruitment. The recruitment procedure, promotional policies and service rules are as dealt as per the rules and regulations of the Directorate of Collegiate Education, Government of Karnataka and the guidelines framed by UGC for appointments of vacant teaching posts. Every staff of the college instructed to adhere to the Code of Conduct for smooth functioning of the day to day activities of the college.



File Description	Documents
Paste link for additional information	<a href="https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf">https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://saraswathilawcollegecta.com/organogram-of-institution/">https://saraswathilawcollegecta.com/organogram-of-institution/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For the purpose of encouraging and motivating the teaching and non teaching staff and students, the Institution has given due emphasis for their welfare. These measures are in the nature of financial and non-financial. Financial Measures:

1. Festival advance is given to employees during the important festivals.
2. Salary advance facility in case of delay in release of salary by the Government of Karnataka.
3. Financial support for attending seminars, conferences, workshops, etc.
4. Financial assistance for attending professional development programme.
5. Seed money for the conduct of field work, study tour, legal

aid camps, etc.

#### Non-Financial Measures:

1. Conducive atmosphere and guiding Principal.
2. Procurement of academic journals on priority basis.
3. Deputation of staff for attending professional programmes organized by competent Institutions including University.
4. Newly constructed staff room with cubicles.
5. Separate reference room in library for faculty.
6. Maternity and Paternity leave provisions.
7. Encouraging the teaching and non-teaching Staff to participate in administrative training programme to cultivate administrative skills organized by apex authorities, other institution, University and our own Institution.
8. Medical leave facility on the basis of medical recommendation.
9. OOD facility to attend professional training programmes.
10. Priority is given to management recruited staff during the process of regular recruitment.
11. Promotional and Incremental benefit from time to time.
12. Retention of management recruited staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the

**institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The Institution has a mechanism to evaluate the faculty and staff by making an arrangement to collect the Self-Appraisal reports at the end of every academic year. The Principal distributes the performance appraisal forms to all the teachers and staff one month earlier and ask them to submit before the last week of the every academic year. The teachers are briefed about their academic updations needed as per the guidelines of the apex authorities like the University and Government of Karnataka. The Institution has also made arrangement for external academic audit by the experts from outside. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. The format is filled by the employee in a given prescribed proforma, which includes the overall progress of the teachers. Like are paper presentation, article publication participation in various programme, guest and special lecturing etc. Apart from this self-appraisal, students who are the main stakeholders also evaluate each and every staff through a structured questionnaire. The self-appraisal of non-teaching staff taken on annual basis using structured questionnaire. Based on the performance and the feedback, the principal has taken personal interest in guiding the non-teaching staff to help them to enhance their performance. The non teaching staff members have assigned to work in different capacities on rotation basis. The appraisal reports are analyzed and working ability of individual is assessed.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/6.3.5-WEB-LINK_compressed.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/6.3.5-WEB-LINK_compressed.pdf</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-defined mechanism is in force for financial audit to have discipline and transparency in financed management. The accounts of the institution are subjected to internal and external audits. Internal audit- The internal audit of the college is conducted annually by an approved auditor Shri. C.A. Sumantha, Sumanth

Anantharam & Co., Chitradurga, Chartered accountants appointed by the management who check the receipts, payments of all college accounts. They submit audited statement of income and expenditure to the management for consideration and approval. External audit - the office of the Joint Director, Collegiate Education, Shivamogga, the accounts officers are empowered to conduct statutory external audit in the college audits carried out by the government through Accountant General, Bengaluru and Joint Director of collegiate education, Shivamogga ensure proper maintenance as per statuses and guidelines. Their reports will be submitted to the government for further consideration. All transactions related to the accountancy are tracked through the software. Only in the case of major expenses, college seeks prior approval from the Governing Council. The audited reports are submitted to Board of Management and the concerned department. Institution is an aided one by the Government of Karnataka, who pays the salaries of employees, the audit by the Government Departments is mandatory. Auditors from the Office of the Accountants General in Karnataka and the Department of Collegiate Education periodically visit the Institution and audit the accounts. Besides, the Institution has made an arrangement for annual audit of the accounts by appointing the qualified external auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 4.26

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being an aided Institution, college has limited scope to generate the financial resources. But however since college is fit under grant in aid code, college staff get salary from the Department of Collegiate Education, Govt. of Karnataka. The prime resources are the University and Government of Karnataka prescribed fees only. Out of these fees collected, the Institution is allowed to make use of half of the amount for Institutions development and the remaining half would be deposited into the joint account of the Principal and the Regional Joint Director of Collegiate Education Department, located in Shivamogga. College is fit under 2f and 12(B). Hence, college has received financial resources during different UGC plans up to XII Plan period. Apart from the regular fees collected from the students, the Saraswathi Education Society® provides resources on adhoc basis, as and when needed by the Institution. Sponsorships to organize major events such as Youth Festival, Sports and Mack Assembly from Alumni, University and Government Institution. The institution has a well defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells viz., library advisory committee, purchase committee, ICT committee, NSS, Sports and Cultural Committee etc., will submit the budget requirements for the coming academic year. All the major financial decisions are taken by the Governing Council. Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is the advisory and evaluative body which is formed as per guidelines with an aim to enhance academic quality and is effectively functional from the inception. The IQAC has good track record of its documentation in implementing activities to strengthen curricular, co-curricular and extracurricular activities. The institution would like to highlight the following activities of the

Internal Quality Assurance cell - Significant Contributions of IQAC are -

1. Improved teaching-learning and evaluation process
2. Upgradation of class rooms with Smart board and internet connectivity.
3. Formed Research Committee.
4. Organized subjected and academic related seminars, conferences and workshops.
5. Introduced add on and soft skill course.
6. Evaluated Self Appraisal of Teachers and Administrative staff.
7. Established MoUs with reputed organizations for the purpose of academic, professional and competitive examinations.
8. Enhancement of CCTV surveillance cameras for the purpose of security and safety purpose.
9. Conducted professional development programmes for teaching and non teaching staff.
10. IQAC encourages various committees of the institution and alumni association to organize awareness camps, extension and service oriented activities.
11. IQAC facilitates the creation of learner centric environment by adopting the required knowledge and technology for participatory teaching and learning process.
12. IQAC maintains institutional database, also analyzes feedback from various offline and online sources.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the teaching learning process structures and methodologies of operations and learning outcomes. Some of the initiatives of IQAC are use of innovative teaching methods, organizing workshops, National seminars and programs on content beyond syllabus; motivate faculties for registering for Ph.D. The Academic Skill Development , ICT Implementation Examination and Remedial Coaching Committees are there to effectively plan and conduct academic activities. Teachers and students are motivated to



participate regularly in these activities accordingly. Add-on courses conducted, the concerned committee and the subject teacher conduct the tests and examinations for the award of certificates. Enhanced ICT facilities to meet the growing needs of knowledge requirement, the institution motivates the facilities to adopt ICT methodology. Faculties and support staff is encouraged to participate in ICT teaching methods. Remedial classes: The class that focuses on basic concepts and better study habits taking remedial classes. In our college apart from regular classes remedial classes are also engaged by the faculty members. Further The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and all are adhere strictly to academic calendar. All newly admitted students have to compulsorily attend the Orientation Programme after admission for 3 Years LLB and 5 years BA, LLB Course. This program focused uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities and discipline of the Institute.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/SLC-ANNUAL-PROGRAMMES-REPORT-2022-23-1.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/SLC-ANNUAL-PROGRAMMES-REPORT-2022-23-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.3-WEBLINK.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.3-WEBLINK.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has expanded at various levels. As academic discourse inculcates diversity across various streams so does the demographic engagement at the campus. Embodying the spirit of Indian Constitution in having Gender Equality across the campus the Institution have organised Women Empowerment Cell and Girl Students Grievance Redressal Cell, Sexual Harassment Cell, which creates a platform for women students to share their concern. These cells focuses on the aim to ensure a safe space and promote healthy environment. The Institution shows utmost concern towards the well being of students. To address the student's stress, career advice and family concern there is a Student Counselling. This counselling will be handled by different lecturers under the head of Mentorship Programme. The counselling service will address various problems and provide suitable solution from time to time at the best. The services are opened to all the students free and totally confidential. The different cells encourages the staff members to attend workshops, conferences, lectures organised by other institutions as a part of formal training, so that they can tackle all the problems and find the solution concerning to the students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/GENDER-EQUITY-2022-23.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/GENDER-EQUITY-2022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/7.1.1-2-weblink.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/7.1.1-2-weblink.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**1. Solid Waste Management:** For Solid Waste Management different bins have been placed in each class rooms. The Institution ensures that solid waste is segregated at the source and properly disposed. It is also ensured that it is disposed to the Municipal garbage collection vehicle time to time. **2. Liquid Waste Management:** The Liquid Waste Management which comes from the Lavatories of the Institution will be directly connected to the UGD and that will be totally maintained by City Municipal Corporation. **3. Waste Recycling:** Waste Recycling involves the collection of waste materials and segregation of the waste materials. The Institution has setup a recycling programme to meet the need of recycling the waste. The Institution invites the vendors who collect the wastes for recycling from the educational institution. Every year, Library waste in terms of old books, news paper waste, etc is properly handed over to the vendors for recycling process. **4. E-Waste Management:** The Institution will manage E-waste like Computer and its spare parts by selling those in second hand for some training institutions or else to some

**electronic shops.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The Institution has a strong ethical work culture that is based on**

inclusivity. It observes highest ethical standards in all its activities. During the year college has attracted good number of students across the Karnataka State and more than 90% of the students enrolled are belonging to reserved category. Equal opportunities are provided to all individuals irrespective of caste, race, colour, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and a ethos have led to enrolment of student and staff from different caste, region, race, sex, etc. The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, region, linguistic, communal socio economic and other diversities. Different sports and cultural activities organised in the college to promote harmony towards each other. Commemorative days like women’s day, yoga day, cancer day etc along with regional festivals are celebrated in the college. This establishes positive interaction among people of different racial and cultural background. Following are some of the highlights of the activities conducted on inclusive environment -

- Organized 02 Days National Conference On Relevance of Unenumerated Rights within the Constitutional Framework organised by KSLU.
- Visit of Bengaluru Central Jail and Forensic Science Laboratory, Bengaluru
- Saraswathi Law College 58th Foundation Day Celebration was organized, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programmes. It takes pride in the fact that apart from preparing a sound academic foundation of the student community the college constantly works up on to develop them as better citizens of the country. All the faculties strive to organise different activities that not only initiate but also motivate the

students to adopt various practices that promote constitutional obligations. The Institution celebrates the Independence Day and Republic Day with great vigour. It also organises Constitution Day, Social Justice Day etc so as to contribute in spreading of constitutional values and ideas. Various curricular and extracurricular activities for the propagation of the fundamental rights and duties of the Indian citizens were organised like seminars, conferences, workshops, expert talks etc which have enriched the awareness about those aspects. Apart from the said curricular activities, extracurricular activities like annual competitions on various contemporary legal issues, legal aid, legal awareness camps to impart awareness on the said issues are arranged. Following are some of the highlights of the programme organized by the college to sensitize students on constitutional obligations as a responsible citizen of the country.

- On the occasion of Constitution Day, in collaboration with District Legal Services Authority, Nehru Yuva Kendra, District AIDS Control and Prevention Unit, Govt.of Karnataka conducted special lecture on "Constitutional Obligations".
- Conducted Tumkur Zonal level Model Assembly, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution also takes pride to organise many National and International Days. It ensures that the students participate in all those celebration enthusiastically. All the staff members have strived with sincere effort to increase the level of awareness national integrity patriotism, gender sensitization. Following are some of the highlights of the activities conducted during the year -

1. Independence Day: August 15th 2023, The Institution celebrated the Independence Day. Chairman, Saraswathi Education Society (R.), Chitradurga hoisted the Flag and delivered the speech highlighting about significance of Republic Day to the students and staff. Few Governing Council Members and Administrator were present on the occasion. The presidential remark was delivered by Principal. Speech competition was arranged for students.
2. International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in the history of their country and communities. The Institution had celebrated the International Women's Day by organising National Online Seminar on the topic 'Women Empowerment'.

The Institution takes the initiation and organises various activities like debate, elocution, essay writing and other programmes and other programmes where the students takes part actively on the different commemorative day



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Mentorship Mechanism.** College has altogether 08 full time teachers including Principal. Mentorship is allocated to 07 full time teachers. Based on these available full time teachers, the ration of student:teacher is 64:1. The IQAC has guided the respective mentor to help the mentee in their academic progression. Accordingly, every mentor identified the problems faced by respective mentee in coping up their course curriculum in different subjects and guided them to understand the concept by engaging extra tutorial, providing additional learning resources. The mentor helps the student channel their interests and energies effectively during the complete course of study at the institute. The students meet their mentors for various reasons, like - extra help with the study material and are shy to approach a new instructor assigned to the course. Few might be facing problems adjusting to the new environment; some others would like to know about their options of availing various resources at the institute. Law Fest Sambhrama Law Fest, 2023 has been planned keeping in mind the need of fostering a habit of thinking critically, developing articulate speech, writing and analytical skills, which are the rudiments of a polished lawyer. These events will not only provide a platform to the students which are helpful for profession, but wide participation in this fest will yield a manifold result, by boosting the confidence of the students, enhancing their skills in public speaking ultimately cultivating a rich culture of debating, discussing, and exploring their extraordinary talents in different fields.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from conducting several Legal Literacy Programmes, the Institution have dedicated and put its efforts in leading to the students' holistic development by taking initiation in organizing different events of University level, so as to create an every opportunity and resource to facilitate the students in moulding their talents. Making the spectacular growth over the years, in 2022-2023 the Institution has made its maximum efforts to organize 4 events of the University i.e. Zonal Youth Fest, Model Assembly, University Kabbadi competition and selection, National Seminar. The students were given opportunities not only to participate but also to lead a different role in organizing these events for their holistic development. As evidence to the holistic development through the above initiation of the Institution, more than 23 students of the college have achieved prizes in the above mentioned events. The Legal Literacy and Legal Awareness Programmes aims to empower the poor and disadvantaged sections of society to seek and demand justice. Remarkable achievements of the students:

- 51% of passing percentage of outgoing students.
- Got 1st and 2nd prize in Tumkur Zonal level Mock Assembly competition.
- Got first prize in Skit, Elocution, Folk Orchestra in zonal level youth festival.
- Published 04 research articles in Peer Reviewed / Referred academic Journals.
- Published 04 Book chapter.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Karnataka State Law University, Hubballi. The college is confined to follow the structure of the course curriculum framed by the University. For the modification, revision of course curriculum, University seeks suggestions and recommendations from affiliating colleges.

The BOS of KSLU collects the suggestions and recommendations from the faculty members of affiliated colleges before modification / revision of any course curriculum. To enrich the course curriculum of prescribed syllabi, college prepares comprehensive calendar of event which includes the activities with regard to curricular, cocurricular and extracurricular activities to be conducted for the academic year and accordingly students are given ample scope for field visits, study tours, Assembly visit, Trial Courts and High Court visits. For the effective delivery of course curriculum and its documentations accordingly, Principal convene the staff meeting prior to the commencement of academic year. After getting the overall suggestions from faculty members, the overall Plan of Activities to be conducted during the academic year is scheduled and the same is published on college website, college notice board. IQAC Co-ordinator and Principal regularly monitor the implementation of plan of action periodically.

To encourage every committee Plan of Actions, college facilitated financial provisions for the conduct of enrichment programmes, special lectures, field work, augmentation of equipments, infrastructural facilities. Faculty members are encouraged to attend seminars, conferences, workshops at different level and publish the research articles. College has collaborative activities with neighbouring Institutions through which subject related special lectures been organized regularly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/1.1.1.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/1.1.1.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Based on the University calendar of events, college prepares its calendar of events. During the orientation activities for the freshers, they are instructed about the code of conduct and rules and guidelines with regard to compulsory attendance to theory, Internship Activities, pattern of internal examinations, unit tests. Student's active participation in cocurricular and extracurricular activities is tracked through proper maintenance of attendance register. Students who could not able to attend their classes due to active participation in sports, cultural and extension activities, for such students, majority of the core subject teacher do engage extra classes, provide them necessary learning resources and encourage them to focus on career prospects. Students, who are finding difficulty in some of the subjects, college conducts, remedial classes so as to cope up the course curriculum, provide them additional study materials. Slow learners are encouraged to actively involve in every cocurricular activities. The various activities like internal tests, Assignments, group discussions are the regular activities of the Institution.

The committee conducts the internal test as per the schedule. Students are well informed about the schedule of internal tests before one week. Every faculty have to evaluate the answer sheets and submit the tabulated statement marks to the Examination Committee for the purpose of documentation. The performance of the internal test is analysed and identified as slow learners and advanced learners. Model answer sheet is also demonstrated so that low performance student can get motivated to prepare efficiently in upcoming tests and semester end examination.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/1.1.2.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/1.1.2.pdf</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>A. All of the above</b>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

704

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

704

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues pertaining to Professional Ethics, Gender, Human Values Environment and Sustainability are highlighted in some of the subjects. These courses familiarize students towards the socio cultural issues and encourage them to find appropriate solutions for building a better society and environment. Being an affiliated college it meticulously follows the curriculum prescribed by the University. The university integrates crosscutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

In association with NSS, Eco Club, Red Cross and Student Law

Forum, college regularly conducts various extension activities and to inculcate the social concern and moral responsibilities among the students, college regularly invites experts, environmentalist, academicians, etc., to deliver special lecture on cross cutting issues. College is surrounded with good number of plants, trees including medicinal plants and regularly conducts awareness programmes on greenery initiatives within the campus and also in association with Forest Department, promotional activities at the neighbourhood Institutions, villages been conducted regularly. College has Eco Club. The club regularly promote ethos of conservation of water by minimizing the use of water.

The cross cutting issues are reflected in some of the subjects i.e., (a) Indian Constitution (b) Environmental Law (c) Human Rights (d) Consumer Rights (e) Family Law (f) Civil Procedure Code (g) Criminal Procedure Code, etc. During the year, college has conducted good number of special lectures and activities on cross cutting issues with the holistic intention of inculcating the social values and responsibilities among student's lawyers.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**416**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drive.google.com/file/d/1dg17RMP6uT59A7FuNLq3BYEoornaFizp/view">https://drive.google.com/file/d/1dg17RMP6uT59A7FuNLq3BYEoornaFizp/view</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Admission Committee seeks the academic interest of the students who aspire to become lawyer. This process has helped the Institution to facilitate students by providing additional coaching, bridge course for students and also conduct of orientation programme to inspire the students to cope up the course curriculum. The activities for slow and advanced learners - Slow learners The Institution has a well defined process to cater to the needs of slow learners and enable them to graduate successfully. It includes conduct of remedial classes, providing additional study materials, mentorship mechanism, language trainings, workshops, tutorials facilitating Audio-Visual materials, motivating them to actively involve in every activities of the college, guiding them to prepare assignment, regularly monitoring the performance in internal tests, semester end result, etc. All these efforts resulted in keeping excellent track record in passing percentage. Strategies for Advanced Learners: The advanced learners are the motivators for slow learners. They contribute to laurels and accolades of the college. College collects the suggestions with regard to teaching learning processes from Advanced learners, Class Representatives, General Secretary, etc., and accordingly college implements them on top priority. The following are some initiatives has taken for advance learners.

- To inculcate the leadership abilities, scope is given to organize and conduct Law Fest, Mock Trials and Moot Court.
- Students are guided and trained by the faculty coordinators.

To create the academic interest, college regularly invites academicians, professionals, entrepreneurs to deliver special lecture based on current trend and course curriculum.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
447	10

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution adopts student's centric methods that focus on overall development of the students. The college has a desirable and value based methods to explore the abilities and strengths of students. The experimental and problem solving methods are used for overall development of the students. Experiential learning: In addition to the theoretical classes, students are given utmost scope to understand the depth of the subject. In view of this, college has constructed Moot Court room, Computer Laboratory, Network Resource Centre, etc. Every faculty members do provide sufficient assignments to gain knowledge and develop skills and ultimately to become a prominent lawyer once he/she completes their graduation. Participative methods: The participatory learning methods are introduced in the classroom activities. Students are provided a platform to participate in learning, interacting, expressing and exploring different concepts of subjects. They learn through observing, listening, and writing, presenting and discussing process. ICT based seminars and presentations, value based special lectures, and group discussions are involved in these methods. Problem solving methods: To develop the analytical and critical reading habits, students are given case study. They are guided by the respective faculty members. Every students have to actively participate in cocurricular activities during the course of learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.3.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has enhanced bandwidth of internet connectivity to ensure the easy access of e-learning resources. The Institution regularly conducts professional development programmes to teaching fraternity for effective delivery of course curriculum. During the assessment period, all the teachers are guided and trained by external experts on effective usage of ICT for effective teaching learning processes. The Institution has facilitated with well configured computer, e-learning resources. Smart boards are mounted in 10 classrooms with ICT enabled. This has given scope for delivering the lecture very effectively. College has provided high bandwidth internet connectivity and Wi-Fi provisions. To facilitate the online access college has subscribed for INFLIBNET N-List and Librarian has developed and implemented Digital Library Website through which faculty members and students at large can able to access sufficient e-learning resources pertaining to existing course curriculum, academic journals, competitive examination study materials and also students are given training to utilize the available resources effectively and also college has subscribed for digital library which gives scope for accessing databases, study materials, e-scholarship, skill and competitive examination related study materials. The college library has Network Resource Centre for accessing the e-learning resources and recorded lectures. The faculty members used Google classroom, Google meet, Teach mint app, Zoom and YouTube channel for teaching in order to cater the needs of the students learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is the mirror of the success of teaching, this helps in upgrading the graph of the students academic success. The orientation program held at the beginning of every academic year, inform students about PO's, CO's, the evaluation process, pattern of allocation of Internal Marks. Parameters for Internal Assessment: Each course is with the weight age of 80 Marks for theory and 20 internal marks. College has put a parameter for finalizing the internal test. To allocate the 20 marks for internal tests, parameters involved are Internal Test-10 marks, Assignment-05 and Seminar -05 marks, based on the performance of the students, internal marks are uploaded on university portal. Mechanism of CIE: Every faculty member regularly announces during the class about the compulsion of attending classes and must maintain minimum of 70% of attendance as per the guidelines. Similarly, students who have participated in extension activities, NSS special campus, etc., after finding the validity of absentees, most of the faculty members do engage extra classes, provide additional study materials so as to

enabling them cope up the course curriculum. College has active Internal Examination Committee. The Committee conducts Internal Tests as per the Calendar of Events. After evaluation of answer sheets/assignments are shared with students and pattern is discussed. The internal assessment results are displayed on the notice board at the end of the semester. This has resulted the overall cumulative record of students reflected the progression in the pass percentage in university examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination Committee addresses grievances related to internal assessment marks. The committee is set up at the college level to sort out the issues related to attendance and internal assessment and all other queries. The committee promptly deals with mistakes/errors related to attendance, internal assessments of the students. Assessment method is used to monitor and measure learning after teaching. Assessments of students learning are done using assignments, projects and remedial classes. Practical examinations are conducted in clinical course subjects. The overall performances of students are evaluated through internal examinations, submission of assignment and active participation in co-curricular and extracurricular activities and performance in semester end result. After the announcement of semester end result, students are made known about the time limit for applying revaluation, challenge evaluation, etc. Students who found injustice in allocation of marks, they are guided and counseled by concerned subject teacher for applying revaluation and challenge evaluation. The process is governed by Karnataka State Law University, Hubballi ordinances. The Faculty and administrative office staff of the college guide regarding revaluation and photo copies of answer sheets. For errors like mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in allocating marks in examination branch and correcting discrepancies. During the assessment period, some of the advanced students who complained about the erratic evaluation and low marks are guided to apply for revaluation. The result of those students impacted in getting more marks after revaluation

compared to central evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The graduate attributes of the students are derived from the vision, mission and goals of the institution. The POs and COs which are holistic development of career prospects of students are displayed on the website and the same is communicated to students during orientation programme. As and syllabus revised / modified, college deputed faculty members for orientation organized by University. Graduate Attributes At the successful completion of the programme, the graduates will be able to gain specific knowledge and apply skills acquired to solve complex problems. Translate their learning for betterment of the society and environment. This information helps the students at the time of admission. Moreover at the beginning of academic year, new comers especially for LL.B(3yrs) and B.A LL.B(5yrs) are acquainted with the information about programmes and courses through orientation programme for fresher's organized by the IQAC. The subject teachers communicate the students about the course outcomes and programme out comes. They are informed about the possible career opportunities after the completion of the programme prescribed. The PO and CO is clearly mentioned and published on college website. Students who seek admission, the same is also well informed to students. The Programme Outcome is analysed and the outcome of the passing percentage is communicated to stakeholders.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/2.6.1-1.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/2.6.1-1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>



**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

To attain the PO, and CO the college has augmented infrastructural facilities, enhanced good number of learning resources, developed students centric atmosphere, provided internet connectivity along with Wi-Fi provisions, upgraded class rooms with ICT enabled, conducted orientation programmes, special lectures, remedial classes for slow learners, encouraged advanced learners to take active role in every curricular, co-curricular and extracurricular activities. A Common structured mapping is planned for all the programmes, Course Outcomes (CO) to be mapped against Programme Outcomes (PO) and Programme Specific Outcomes. The assessment method for every student is to be done based on the cycle tests, assignment and semester end examination. The effective feedback system of the college enables the institution to evaluate the attainment of Programme Specific Outcomes. The students of the college provide inputs on drawbacks, limitations, constraints and merits in teaching and learning. Feedback is also collected to assess the performance of the faculty members. Following is the list of attainment evaluated by the IQAC -

1. Remedial classes for the slow learners has impacted in their academic proficiency in semester end examination.
2. 03 outgoing students have started their profession as District Judge and APP.
3. Out of 86 outgoing students, 44 students have passed in semester end examination.
4. 02 students have qualified in Judicial Main Examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

44



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/FEEDBACK-2022-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social commitment is an integral part of the institution mission. Student and faculty programs emphasize the critical significance of social outreach programs for holistic development and integrated learning. The institution conduct neighborhood community activities and value based activities through various committees, Forum and cells. All the students are encouraged to participate in extension activities /outreached programs. The activities of the cells, Forums and Committees focus on the concept of campus-community partnership engaging the students with realities in the society and creating a mindset to extend a helping hand those in need. The important activities include celebration of International Yoga Day, World Environmental Day, Women's Day, , Sadbhavana Day, Teachers Day, Gandhi Jayanti, National Legal Service Day, Tobacco Day, Cancer Day etc. and participation in community development programs, Health awareness program, Gender Sensitizing Program, Environmental Awareness Program, Aids awareness, awareness on National Voters Day, Plantation, Blood Donation Camp, Health Checkup Camp, awareness on child Marriage and Domestic Violence, Awareness on Anti Terrorism, Awareness on Child labour etc. throughout the year. The activities conducted in and out of the college enhance the student's academic learning ability and inculcate the values and skills in them. The NSS special camp organized by the institution provide opportunities to the students to stay in neighborhood community to understand the rural life, analyze their dynamics and observe the functioning of local community and voluntary organizations. Beside physical labor they arrange programs on legal awareness, Social Interaction and cultural activities through skits and plays during the camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5881

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

90

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is situated in the heart of the city, of Chitradurga. The total area of campus is 1973 sq.mtr. The site was allotted by the Municipal Corporation, Chitradurga in the year 1984. The college building is constructed on the own site with a built up area of ground floors- 768.37 and First Floor- 6945. New building is constructed in the same campus ground floor passage and Board Room- 1509, First Floor- 3705. The build has ground floor and first floor accommodating the Management Room, Principal Chamber, Administrative Block, Moot Court Hall, Staff Room, Legal Aid Centre, Multi Gym Room, Sports Room, Auditorium, Computer Lab spacious New Ladies Lounge, Gents Rest Room, Vehicle Parking Place. As per the norms of University and Bar Council of India. Adequate natural lighting and ventilation are ensured. The college is with lush green, plants, trees and flower plants, pure drinking water facility, besides the bore well having facility of bore well which yield sufficient water. Campus is felicitated with rain water harvesting physical facilities. The board room, principal's chamber, administrative office, class rooms, auditorium, moot court hall, computer lab, staff room, digital library and other blocks of the building are property furnished with necessary fittings to suit the clean and hygienic environment in the building campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1SmctmHtsP5RExfHOelScM08T7Pe2R_aQ/view?pli=1">https://drive.google.com/file/d/1SmctmHtsP5RExfHOelScM08T7Pe2R_aQ/view?pli=1</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has given importance of extracurricular activities on institute well established encourages and facilitates the students to participate in various activities to ensure skills of students. The cultural activities includes the by conducting of debate, cooking without fire, reels shows, utility out of wastes, poke fun, mad adds, rangoli, dance, fashion show, dumb charades and best stall, musical competitions, folk orchestra, singing of folk songs, patriotic songs, skits, dramas and so on. College has permanent physical education director who is specialised in Kabbaddi. Gives upmost importance to students for both indoor and outdoor games. Indoor games like chess, carom and weight lifting. Similarly 16 equipment of gymnasium. Built up area is 45.58 sq.mtr., auditorium is 18.71 x 12.15 sq. Mtrs. The outdoor sports and games conducted in sports of PPS filed and Onake Obavva Stadium. The events include kabbaddi, valley ball, throw ball, tennicoit, cricket, athletics, foot ball, hockey, yoga and meditation practices will be practices periodically in the Institution auditorium to inculcate the healthy habits of yoga and meditation to make the students physically sound.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

109.05

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated with integrated Library Management Software (ILMS). Efforts are made to automate the library by procuring ICT equipment and instrument. The details of software installation and invoice issue by the software company is given below. Software installation name of ILMS, Easylib VB. Software nature of automation. Entire Library Automation Software (partially) Library is automated using Integrated Library Management System (ILMS):

- Name of the ILMS software : Easylib VB software nature of software.
- Nature of Automation : Library is a Fully Automated
- Version : 4.4.2, . Entire library automation software Partially Library has a book collection of 13,956 books , Proper organization of the library necessary materials , Tables, Chairs And Racks, . Software is upgraded time



to time against the regular Annual Maintenance Contract. One terminal is reserved for students to search information of availability and issue of Books. Various types of reports can be generated with the use of above mentioned software which is useful for various committees and inspections from time to time. The institution library is automated thorough the efforts are made to automate the library by creating extension room for usage and reference with ICT facilities. Full library is facilitated with WiFi . The software version fully supports Unicode and provides federated searching with customizable looks. For usage of students extension Reference room were provided with Wifi usage. Library also provision of usage for staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/4.2.1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.26

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for Internet access in educational institutions due to evolving standard of education and flexibility offered by the Internet. Education Institutions require cost efficient comprehensive solution that offers all the advance facilities and features in single platform with single point of contact for technical support. The Institution is aided one by the Government of Karnataka even though in an restrictive collection additional fees and IT infrastructure from the students. However, Governing Council of the Management endeavoured to create IT facilities in the Institution. Out of the available resources. currently we are using BSNL line 50 MBPS with WiFi facility to student at the College, Library, Administrative Office, Principal Chamber and Staff Room, Classrooms, Golden Jubilee Auditorium are equipped with IT facilities with UPS, LAN. During this year 03 classrooms were upgraded with ICT enabled and provided internet connectivity with enhanced speed. Library is fully computerised by automating the issue of books with bar code reader, the library covers all the sufficient syllabus subject books, excellent resources for self learning. Available band width; 100 MBPS (for faculty, student and staff) available in administrative office, staff room,

classrooms, library and principal chamber.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

109.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution is established systems and procedures for maintaining and utilising physical academic and support facilities to create the necessary infrastructure. Our esteemed Management regularly supports the Institution in fulfilling its Vision and Mission statement Building: Management regularly invites qualified Engineer to overview the fitness of the building and he is entrusted to ensure the proper maintenance of the building from time to time. Classrooms: Menial staff is entrusted to maintain all the class room prior to commencement of the classes on all working days. Similarly, 07 class rooms with ICT enabled are regularly checked its operations and smooth functioning. In the case of any repairs, maintenance, college calls qualified and experienced technician for the maintenance of these equipments. Laboratories: College has a computer technician. It is he who regularly monitors the proper working of every desktops, printers, monitors. Garden: Menial staff is entrusted to maintain the garden. Regular watering is poured to ensure the greenery atmosphere within the campus. Technology: College has provided internet connectivity and also wi fi provision. The internet connectivity is extended to IQAC, Principal's chamber, Administrative Block, Library, NRC, Computer laboratory and all the class room. In the case of any internet problem, IQAC invites the service provider technician to rectify and set the internet speed accurately.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

335

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/5.1.3-WEBLINKS.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/5.1.3-WEBLINKS.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**93**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**93**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

47

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student's council has a significant role to play in academic and administrative working of an Institution and it develops leadership qualities and certain other life values among the students. The meritorious students have been selected as President and General Secretary of the Student Council. The student representatives are included under various committees / cells. They are; IQAC: The composition of the cell selects a student representative from final year student as a member. Legal Aid Cell: 02 students are selected based on their academic achievements. Throughout the year the cell organises legal aid



camps, village surveys, experiential learning, moot courts and mock trials. Cultural Committee: Student who has highest certificate of achievements in Cultural event is selected as representative of this cell and the committee organises annual Law fest and other cultural activities. Sports and NSS Committee: Any student who has recorded highest achievements in Sports and NSS event is chosen as Secretary of the committee and this committee conduct annual sports, NSS special camp and extension activities with help of Eco club. Library Committee: The class representative of final year students are selected as a student representative for this committee. Women Empowerment Cell: 02 Girl students are selected from Class Representative as the member of the cell. Human Rights cell: The purpose of the cell is to identify and analyse the challenges, opportunities and to secure respect for Human Rights, democracy and the rule of law.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The Saraswathi Law College has a registered Alumni Association with its Reg No: DRCT/SOR/1024/2022-23 Karnataka Co-Operative Societies Registration Act, 1960. Alumni Association bridges the widening gap between the former students and the institution to keep them in touch with the present growth, development of the Institute. The Alumni Association of the college was officially formed in the year 2015 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement processes of the Institution. The Alumni who have been successfully developing their services in various Judiciary and in practice went on putting their contribution to enhance the quality culture. The association organizes a meeting in the first month of each academic year. It has a pivotal role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other. College has given ample scope to Alumni Association. Their guidance and support to the students have helped enormously during the last 09 years. During the current academic year, following are some of the remarkable contributions by the Alumni Association -

1. Contributed financial support of Rs.19,500/- for conduct of co-curricular activities.
2. Some of the alumnus of the college, delivered special lectures on current trends and regularly motivated students on competitive examinations.
3. Donated 03 LCD projectors for creating class room with ICT enabled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution has organizational structure for effective decisions making and its implementation. The vision and mission of the institution also related to the nature of governance perspective plans and participation of the teachers in the decisions making bodies of the Institution. Vision: Our vision is to develop the institution in to an excellent centre of higher education in this region, empowering the students of rural background through knowledge and skill, strive for sustainable quality development. Mission:

- To promote and practice the quality in impacting higher learning methods and skill development
- To adopt innovative and modern technology in teaching learning methods and skill development.
- To create awareness on human values, social commitment and culture
- To ensure optimum use of the available human and physical resources for sustainable development.
- To promote participation of all stakeholders in the development of the Institution.
- To build the confidence level of the students of rural background.

Our Institution has a participatory administrative structure which involves the teachers as well as the students in college administration from the lowest to highest level. The decision-making body within the college, consists of faculty and student representatives of the college. All body members meet regularly to discuss all administrative and academic matters. To enhance the professional abilities among staff both teaching and non teaching, college has invited experts, professionals to train the staff. To ensure that participative management functions effectively to lead the students towards its vision the college has been closely monitoring various feedback received from all stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegecta.com/vision-mission/">https://saraswathilawcollegecta.com/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has a participatory administrative structure which involve the teachers as well as the students in college administration from the lowest to highest level. In day- to-day administration of the college the transparency is reflected at decisions making. The Institution is registered under the Saraswathi Education Society (R.).It is the registered body functions as per the norms of the UGC, Governs the affairs of the aided stream and government grants of the college. The decision-making body within the college, consists of faculty and student representatives of the college. All body members meet regularly to discuss all administrative and academic matters. The College Governing Council consists of the representatives from the management, Institution's principal, educationists, professional experts and alumni members, besides, the nominee of the Karnataka State Law University. The College Governing Council, further decentralise and delegates the conduct of activities to the different committees formed for the specific purpose. The respective committees meet periodically to plan, execute, document and review the activities conducted during the year. The Principal of the Institution collects the reports from all the committees and present the consolidated reports to the College Governing Council. The College Governing Council, with its approval and recommendations submits to the Saraswathi Education Society®. The Management, at their meetings discusses thread bare, the reports, requirements and recommendations submitted by the College Governing Council and provides necessary support to the Institution on priority basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is an affiliated one to the Karnataka State Law University and has to follow the Curriculum as decided and delivered by the University. Besides, the College has to start as many certificate and add on courses to imbibe the additional knowledge and skill in students needed to perform well in the examination. The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The head of the institution plan the various activities keeping all these aspects in mind for the purpose of betterment of students, conducted some activities for students in the curricular, extracurricular activities and also provide Free Legal Aid to the Poor and Needy People. Some of the senior faculty members of the college have delivered special lectures on course curriculum based on the invitation extended by neighboring Institutions. Almost all the teachers engaged virtual mode of teaching using ZOOM, Teach Mint, Google Class, etc. For the current academic year, faculty members have published research articles in reputed academic journals and Organized Seminars, Conferences, Workshops and Special Lectures. Further, following are some of the strategic plans successfully implemented during the year - (1) Completed the ongoing construction of the building. (2) Organized Tumkur Zonal level Mock Assembly. (3) Organized Bengaluru Zonal level Youth Festival. (4) Organized Karnatak State Law University Inter Collegiate Kabaddi Tournament. (5) Constructed a new staff room, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf">https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a cooperative Management. Our esteemed Management

regularly visits the Institution and guides the staff and provides all essential provisions and facilities for the smooth functioning of curricular, co-curricular and extra-curricular activities. The Principal guides the college in academic progress, admission, staff recruitment, and administrative matter. Principal madam is the chairman of staff council, IQAC, anti-raging cell, disciplinary and the library advisory committee. The IQAC helps the principal in overall administration which involves the planning of the academic calendar and its implementation. The Institution is one of the law colleges in Karnataka, which receive the financial grants by the Government of Karnataka. Therefore, it is mandatory to follow the service rules, financial procedures, reservation norms and the infrastructure as per the Government rules and regulations and UGC, BCI rules and regulations and also Government policies. Based on the requisition by the Institution, our esteemed Management empower the Principal to recruit adhoc full time teachers till the government permits for regular recruitment. The recruitment procedure, promotional policies and service rules are as dealt as per the rules and regulations of the Directorate of Collegiate Education, Government of Karnataka and the guidelines framed by UGC for appointments of vacant teaching posts. Every staff of the college instructed to adhere to the Code of Conduct for smooth functioning of the day to day activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf">https://districts.ecourts.gov.in/sites/default/files/CCA%20Rules.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://saraswathilawcollegecta.com/organogram-of-institution/">https://saraswathilawcollegecta.com/organogram-of-institution/</a>
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For the purpose of encouraging and motivating the teaching and non teaching staff and students, the Institution has given due emphasis for their welfare. These measures are in the nature of financial and non-financial. Financial Measures:

1. Festival advance is given to employees during the important festivals.
2. Salary advance facility in case of delay in release of salary by the Government of Karnataka.
3. Financial support for attending seminars, conferences, workshops, etc.
4. Financial assistance for attending professional development programme.
5. Seed money for the conduct of field work, study tour, legal aid camps, etc.

Non-Financial Measures:

1. Conducive atmosphere and guiding Principal.
2. Procurement of academic journals on priority basis.
3. Deputation of staff for attending professional programmes organized by competent Institutions including University.
4. Newly constructed staff room with cubicles.
5. Separate reference room in library for faculty.
6. Maternity and Paternity leave provisions.
7. Encouraging the teaching and non-teaching Staff to participate in administrative training programme to cultivate administrative skills organized by apex authorities, other institution, University and our own Institution.



8. Medical leave facility on the basis of medical recommendation.
9. OOD facility to attend professional training programmes.
10. Priority is given to management recruited staff during the process of regular recruitment.
11. Promotional and Incremental benefit from time to time.
12. Retention of management recruited staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a mechanism to evaluate the faculty and staff by making an arrangement to collect the Self-Appraisal reports at the end of every academic year. The Principal distributes the performance appraisal forms to all the teachers and staff one

month earlier and ask them to submit before the last week of the every academic year. The teachers are briefed about their academic updations needed as per the guidelines of the apex authorities like the University and Government of Karnataka. The Institution has also made arrangement for external academic audit by the experts from outside. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. The format is filled by the employee in a given prescribed proforma, which includes the overall progress of the teachers. Like are paper presentation, article publication participation in various programme, guest and special lecturing etc. Apart from this self-appraisal, students who are the main stakeholders also evaluate each and every staff through a structured questionnaire. The self-appraisal of non-teaching staff taken on annual basis using structured questionnaire. Based on the performance and the feedback, the principal has taken personal interest in guiding the non-teaching staff to help them to enhance their performance. The non teaching staff members have assigned to work in different capacities on rotation basis. The appraisal reports are analyzed and working ability of individual is assessed.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.3.5-WEB-LINK_compressed.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.3.5-WEB-LINK_compressed.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-defined mechanism is in force for financial audit to have discipline and transparency in financed management. The accounts of the institution are subjected to internal and external audits. Internal audit- The internal audit of the college is conducted annually by an approved auditor Shri. C.A. Sumantha, Sumanth Anantharam & Co., Chitradurga, Chartered accountants appointed by the management who check the receipts, payments of all college accounts. They submit audited statement of income and expenditure to the management for consideration and approval. External audit

- the office of the Joint Director, Collegiate Education, Shivamogga, the accounts officers are empowered to conduct statutory external audit in the college audits carried out by the government through Accountant General, Bengaluru and Joint Director of collegiate education, Shivamogga ensure proper maintenance as per statuses and guidelines. Their reports will be submitted to the government for further consideration. All transactions related to the accountancy are tracked through the software. Only in the case of major expenses, college seeks prior approval from the Governing Council. The audited reports are submitted to Board of Management and the concerned department. Institution is an aided one by the Government of Karnataka, who pays the salaries of employees, the audit by the Government Departments is mandatory. Auditors from the Office of the Accountants General in Karnataka and the Department of Collegiate Education periodically visit the Institution and audit the accounts. Besides, the Institution has made an arrangement for annual audit of the accounts by appointing the qualified external auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.26

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being an aided Institution, college has limited scope to generate the financial resources. But however since college is fit under grant in aid code, college staff get salary from the Department of Collegiate Education, Govt. of Karnataka. The prime resources are the University and Government of Karnataka prescribed fees only. Out of these fees collected, the Institution is allowed to make use of half of the amount for Institutions development and the remaining half would be deposited into the joint account of the Principal and the Regional Joint Director of Collegiate Education Department, located in Shivamogga. College is fit under 2f and 12(B). Hence, college has received financial resources during different UGC plans up to XII Plan period. Apart from the regular fees collected from the students, the Saraswathi Education Society® provides resources on adhoc basis, as and when needed by the Institution. Sponsorships to organize major events such as Youth Festival, Sports and Mack Assembly from Alumni, University and Government Institution. The institution has a well defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs. All the administrative and academic heads along with coordinators of different cells viz., library advisory committee, purchase committee, ICT committee, NSS, Sports and Cultural Committee etc., will submit the budget requirements for the coming academic year. All the major financial decisions are taken by the Governing Council. Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is the advisory and evaluative body which is formed as per guidelines with an aim to enhance academic quality and is effectively functional from the inception. The IQAC has good track record of its documentation in implementing activities to strengthen curricular, co-curricular and extracurricular activities. The institution would like to highlight the following

activities of the Internal Quality Assurance cell - Significant Contributions of IQAC are -

1. Improved teaching-learning and evaluation process
2. Upgradation of class rooms with Smart board and internet connectivity.
3. Formed Research Committee.
4. Organized subjected and academic related seminars, conferences and workshops.
5. Introduced add on and soft skill course.
6. Evaluated Self Appraisal of Teachers and Administrative staff.
7. Established MoUs with reputed organizations for the purpose of academic, professional and competitive examinations.
8. Enhancement of CCTV surveillance cameras for the purpose of security and safety purpose.
9. Conducted professional development programmes for teaching and non teaching staff.
10. IQAC encourages various committees of the institution and alumni association to organize awareness camps, extension and service oriented activities.
11. IQAC facilitates the creation of learner centric environment by adopting the required knowledge and technology for participatory teaching and learning process.
12. IQAC maintains institutional database, also analyzes feedback from various offline and online sources.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegcta.com/wp-content/uploads/2024/02/6.5.1.pdf">https://saraswathilawcollegcta.com/wp-content/uploads/2024/02/6.5.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the teaching learning process structures and methodologies of operations and learning outcomes. Some of the initiatives of IQAC are use of innovative teaching methods, organizing workshops, National seminars and programs on content beyond syllabus; motivate faculties for registering for Ph.D. The Academic Skill Development , ICT Implementation Examination and Remedial Coaching Committees are there to effectively plan and

conduct academic activities. Teachers and students are motivated to participate regularly in these activities accordingly. Add-on courses conducted, the concerned committee and the subject teacher conduct the tests and examinations for the award of certificates. Enhanced ICT facilities to meet the growing needs of knowledge requirement, the institution motivates the facilities to adopt ICT methodology. Faculties and support staff is encouraged to participate in ICT teaching methods. Remedial classes: The class that focuses on basic concepts and better study habits taking remedial classes. In our college apart from regular classes remedial classes are also engaged by the faculty members. Further The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and all are adhere strictly to academic calendar. All newly admitted students have to compulsorily attend the Orientation Programme after admission for 3 Years LLB and 5 years BA, LLB Course. This program focused uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities and discipline of the Institute.

File Description	Documents
Paste link for additional information	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/SLC-ANNUAL-PROGRAMMES-REPORT-2022-23-1.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/SLC-ANNUAL-PROGRAMMES-REPORT-2022-23-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.3-WEBLINK.pdf">https://saraswathilawcollegeta.com/wp-content/uploads/2024/02/6.5.3-WEBLINK.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has expanded at various levels. As academic discourse inculcates diversity across various streams so does the demographic engagement at the campus. Embodying the spirit of Indian Constitution in having Gender Equality across the campus the Institution have organised Women Empowerment Cell and Girl Students Grievance Redressal Cell, Sexual Harassment Cell, which creates a platform for women students to share their concern. These cells focuses on the aim to ensure a safe space and promote healthy environment. The Institution shows utmost concern towards the well being of students. To address the student's stress, career advice and family concern there is a Student Counselling. This counselling will be handled by different lecturers under the head of Mentorship Programme. The counselling service will address various problems and provide suitable solution from time to time at the best. The services are opened to all the students free and totally confidential. The different cells encourages the staff members to attend workshops, conferences, lectures organised by other institutions as a part of formal training, so that they can tackle all the problems and find the solution concerning to the students.



File Description	Documents
Annual gender sensitization action plan	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/GENDER-EQUITY-2022-23.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/GENDER-EQUITY-2022-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/7.1.1-2-weblink.pdf">https://saraswathilawcollegecta.com/wp-content/uploads/2024/02/7.1.1-2-weblink.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**1. Solid Waste Management:** For Solid Waste Management different bins have been placed in each class rooms. The Institution ensures that solid waste is segregated at the source and properly disposed. It is also ensured that it is disposed to the Municipal garbage collection vehicle time to time. **2. Liquid Waste Management:** The Liquid Waste Management which comes from the Lavatories of the Institution will be directly connected to the UGD and that will be totally maintained by City Municipal Corporation. **3. Waste Recycling:** Waste Recycling involves the collection of waste materials and segregation of the waste materials. The Institution has setup a recycling programme to meet the need of recycling the waste. The Institution invites the vendors who collect the wastes for recycling from the educational institution. Every year, Library waste in terms of old books, news paper waste, etc is properly handed over to the vendors for recycling process. **4. E-Waste Management:** The Institution will



manage E-waste like Computer and its spare parts by selling those in second hand for some training institutions or else to some electronic shops.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="102 441 537 506">File Description</th> <th data-bbox="547 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 506 537 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 506 1436 647" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 647 537 748">Certification by the auditing agency</td> <td data-bbox="547 647 1436 748" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 748 537 851">Certificates of the awards received</td> <td data-bbox="547 748 1436 851" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 851 537 916">Any other relevant information</td> <td data-bbox="547 851 1436 916" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<a href="#">View File</a>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	
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Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th data-bbox="102 1476 537 1541">File Description</th> <th data-bbox="547 1476 1436 1541">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1541 537 1641">Geo tagged photographs / videos of the facilities</td> <td data-bbox="547 1541 1436 1641" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1641 537 1783">Policy documents and information brochures on the support to be provided</td> <td data-bbox="547 1641 1436 1783" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1783 537 1924">Details of the Software procured for providing the assistance</td> <td data-bbox="547 1783 1436 1924" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1924 537 1989">Any other relevant information</td> <td data-bbox="547 1924 1436 1989" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<a href="#">View File</a>	Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>	Details of the Software procured for providing the assistance	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	
File Description	Documents										
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>										
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>										
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>										
Any other relevant information	<a href="#">View File</a>										
<b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,</b>											

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. During the year college has attracted good number of students across the Karnataka State and more than 90% of the students enrolled are belonging to reserved category. Equal opportunities are provided to all individuals irrespective of caste, race, colour, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and a ethos have led to enrolment of student and staff from different caste, region, race, sex, etc. The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, region, linguistic, communal socio economic and other diversities. Different sports and cultural activities organised in the college to promote harmony towards each other. Commemorative days like women's day, yoga day, cancer day etc along with regional festivals are celebrated in the college. This establishes positive interaction among people of different racial and cultural background. Following are some of the highlights of the activities conducted on inclusive environment -

- Organized 02 Days National Conference On Relevance of Unenumerated Rights within the Constitutional Framework organised by KSLU.
- Visit of Bengaluru Central Jail and Forensic Science Laboratory, Bengaluru
- Saraswathi Law College 58th Foundation Day Celebration was organized, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programmes. It takes

pride in the fact that apart from preparing a sound academic foundation of the student community the college constantly works up on to develop them as better citizens of the country. All the faculties strive to organise different activities that not only initiate but also motivate the students to adopt various practices that promote constitutional obligations. The Institution celebrates the Independence Day and Republic Day with great vigour. It also organises Constitution Day, Social Justice Day etc so as to contribute in spreading of constitutional values and ideas. Various curricular and extracurricular activities for the propagation of the fundamental rights and duties of the Indian citizens were organised like seminars, conferences, workshops, expert talks etc which have enriched the awareness about those aspects. Apart from the said curricular activities, extracurricular activities like annual competitions on various contemporary legal issues, legal aid, legal awareness camps to impart awareness on the said issues are arranged. Following are some of the highlights of the programme organized by the college to sensitize students on constitutional obligations as a responsible citizen of the country.

- On the occasion of Constitution Day, in collaboration with District Legal Services Authority, Nehru Yuva Kendra, District AIDS Control and Prevention Unit, Govt.of Karnataka conducted special lecture on "Constitutional Obligations".
- Conducted Tumkur Zonal level Model Assembly, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**A. All of the above**

**4. Annual awareness**

**programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The Institution also takes pride to organise many National and International Days. It ensures that the students participate in all those celebration enthusiastically. All the staff members have strived with sincere effort to increase the level of awareness national integrity patriotism, gender sensitization. Following are some of the highlights of the activities conducted during the year -

1. Independence Day: August 15th 2023, The Institution celebrated the Independence Day. Chairman, Saraswathi Education Society (R.), Chitradurga hoisted the Flag and delivered the speech highlighting about significance of Republic Day to the students and staff. Few Governing Council Members and Administrator were present on the occasion. The presidential remark was delivered by Principal. Speech competition was arranged for students.
2. International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in the history of their country and communities. The Institution had celebrated the International Women's Day by organising National Online Seminar on the topic 'Women Empowerment'.

The Institution takes the initiation and organises various activities like debate, elocution, essay writing and other programmes and other programmes where the students takes part actively on the different commemorative day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Mentorship Mechanism.** College has altogether 08 full time teachers including Principal. Mentorship is allocated to 07 full time teachers. Based on these available full time teachers, the ration of student:teacher is 64:1. The IQAC has guided the respective mentor to help the mentee in their academic progression. Accordingly, every mentor identified the problems faced by respective mentee in coping up their course curriculum in different subjects and guided them to understand the concept by engaging extra tutorial, providing additional learning resources. The mentor helps the student channel their interests and energies effectively during the complete course of study at the institute. The students meet their mentors for various reasons, like - extra help with the study material and are shy to approach a new instructor assigned to the course. Few might be facing problems adjusting to the new environment; some others would like to know about their options of availing various resources at the institute. Law Fest Sambhrama Law Fest, 2023 has been planned keeping in mind the need of fostering a habit of thinking critically, developing articulate speech, writing and analytical skills, which are the rudiments of a polished lawyer. These events will not only provide a platform to the students which are helpful for profession, but wide participation in this fest will yield a manifold result, by boosting the confidence of the students, enhancing their skills in public speaking ultimately cultivating a rich culture of debating, discussing, and exploring their extra-ordinary talents in different fields.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from conducting several Legal Literacy Programmes, the Institution have dedicated and put its efforts in leading to the students' holistic development by taking initiation in organizing different events of University level, so as to create an every opportunity and resource to facilitate the students in moulding their talents. Making the spectacular growth over the years, in 2022-2023 the Institution has made its maximum efforts to organize 4 events of the University i.e. Zonal Youth Fest, Model Assembly, University Kabbadi competition and selection, National Seminar. The students were given opportunities not only to participate but also to lead a different role in organizing these events for their holistic development. As evidence to the holistic development through the above initiation of the Institution, more than 23 students of the college have achieved prizes in the above mentioned events. The Legal Literacy and Legal Awareness Programmes aims to empower the poor and disadvantaged sections of society to seek and demand justice. Remarkable achievements of the students:

- 51% of passing percentage of outgoing students.
- Got 1st and 2nd prize in Tumkur Zonal level Mock Assembly competition.
- Got first prize in Skit, Elocution, Folk Orchestra in zonal level youth festival.
- Published 04 research articles in Peer Reviewed / Referred academic Journals.
- Published 04 Book chapter.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To continue the existing value added / certificate courses.
2. To develop more formal linkages through MoUs.
3. To promote research by students and faculty.
4. To conduct professional development programme for teaching and non teaching staff. .
5. To upgrade remaining class room with ICT enabled.
6. To enrich the library with academic journals.
7. To organize State level Seminar on, "Challenges of maintaining the academic quality"
8. To conduct orientation on available platform for online courses.
9. To increase the number of toilets in the ladies launge and providing extra facilities like sanitary napkins disposal machine i.e., burner, wash basins etc.
10. To create awareness and initiate measures for protecting and promoting environment.
11. To improve green environment in the campus.
12. To register local chapter at SWAYAM to encourage students to enroll online courses.
13. To encourage the students to upload their teaching concept in youtube channel.
14. Adopting e-resources by subscription.